

# Tidewater EMS Council FY19 Fourth Quarter Report

## April 1 – June 30, 2019

This EMS quarterly report summarizes state EMS contract deliverables (shown in black) and related council activities (shown in *blue for first quarter* and in *italics to support black and white printing; red for second quarter, and green for third quarter, and orange captures information added for the current quarterly report*). Following the state EMS contract deliverables is additional information of interest to the Board of Directors and other interested parties regarding Council activities in support of the EMS community and activities reported by Hampton Roads Metropolitan Medical Response System (MMRS), Eastern Virginia Healthcare Coalition (EVHC) and the VA-1 Disaster Medical Assistance Team (DMAT).

### A. Regional Infrastructure

#### 1. Regional EMS Council Office Hours

*The Tidewater EMS Council (TEMS) main office at 1104 Madison Plaza, Chesapeake, VA 23320 maintains normal business hours between 8:30 am – 4:30 pm weekdays. The office is continuously staffed during normal business hours and is often staffed into the early evening. The Eastern Shore EMS Council maintains and loans certain training equipment and supplies with a location established at the Eastern Shore Regional Fire Training Center at 28598 Beacon Road, Melfa, VA 23410.*

#### 2. Continuity of Operations Plan (COOP)

*Plan reviewed, revised and re-approved by the Board of Directors on December 13 and submitted to OEMS with 2<sup>nd</sup> quarter deliverables. During the 4<sup>th</sup> quarter, tested the staff notification of the Continuity of Operations Plan. 11 staff members responded within eight minutes. Identified that a former staff member had not been removed from the notification call-group; that staff member was subsequently removed.*

#### 3. Employee Qualifications and Performance

*Position descriptions for each of the staff positions at TEMS submitted to OEMS with 1<sup>st</sup> quarter deliverables. Staff Handbook, with various revisions to staff descriptions, re-approved by the Board of Directors on December 13 and submitted to OEMS with 2<sup>nd</sup> quarter deliverables. The Staff Handbook has been submitted to SESCO for review and revision due to recent changes in employment law. The first draft was provided during the 3<sup>rd</sup> quarter. The second draft was provided during the 4<sup>th</sup> quarter.*

#### 4. Notification of position vacancy.

*On May 4, 2018, the Executive Director unexpectedly passed away. An interim director was appointed by the Executive Committee on May 15, 2018. Appropriate notifications were made to the Virginia Office of EMS. On June 29, 2018 the Executive Director position was advertised and applications were accepted through July 13, 2018. The Executive Committee met to screen applications received and narrowed the field to six candidates. The first round of interviews were conducted on August 24, 2018 and second round interviews were conducted on September 7, 2017. The position of Executive Director was filled on September 15, 2018 with appropriate notifications made to the Virginia Office of EMS. There were no other vacancies during this reporting period. There were no vacancies during this reporting period. There were no vacancies during this reporting period.*

#### 5. Organizational Information

- a. Agency wide organizational chart, including all employees/staff.
- b. Names of all the members of the Board of Directors
- c. List of Board Members paid through contract funds.

d. Disclosure of board members, employees and/or staff relationships with service or entity regulated by OEMS

*The following updated documents were submitted to the OEMS with 1<sup>st</sup> quarter deliverables: current TEMS organization charts (one indicating all staff and reporting relationships), the roster of the Board of Directors, and board/staff disclosure which includes information about payment to board members as applicable as well as any board/staff regulated by OEMS. An updated chart indicating staff and reporting relationships was submitted with 2<sup>nd</sup> quarter deliverables.*

## **6. Documentation and Reporting**

a. Inclusion of appropriate parties in mailings

*TEMS continuously includes appropriate OEMS staff in all major correspondence to our regional stakeholders.*

b. Annual audited financial report by 12/31 (for prior year)

*Audit report received by the Board of Directors December 13. Report submitted to OEMS with 2<sup>nd</sup> quarter deliverables.*

c. Quarterly program reports reflecting progress related to the deliverables and other applicable tasks.

*Submitted to OEMS each quarter, distributed to the Board of Directors and interested parties each quarter, and posted to the TEMS website.*

d. Final annual report (for prior year)

*Annual program report received and approved by the Board of Directors on December 13, submitted to OEMS with 2<sup>nd</sup> quarter deliverables, posted on the council's website and widely distributed electronically and by mail to various agencies and officials.*

e. Post meeting minutes within 30 days, and submit to OEMS quarterly

*Agendas and minutes from the Board of Directors as well as the regional Operational Medical Directors Committee, EMS Medical Operations Committee, the EMS PI Committee and various PI subcommittees, Education and Training Committee, CISM Team and MCI Workgroup meetings held throughout the quarter posted to the TEMS website and submitted to OEMS.*

f. Roster of all committee/sub-regional unit members.

*Board and committee rosters submitted to OEMS with 1<sup>st</sup> quarter deliverables. All agendas and minutes, including meeting attendance, submitted to OEMS for the quarter.*

g. Regional policies, bylaws, procedures.

*Revisions to the Staff Handbook, Office Management Policies, Fiscal Management Policies, and Computer Usage and Network Policies were approved by the Board of Directors December 13 and submitted to OEMS with 2<sup>nd</sup> quarter deliverables.*

h. Each committee to meet quarterly unless otherwise approved, and will report agendas, rosters of attendees (signature and email address) and minutes.

*Agendas, rosters and minutes from the regional Operational Medical Directors Committee, EMS Medical Operations Committee, the EMS PI Committee and various PI subcommittees, Education and Training Committee, CISM Team and MCI Workgroup meetings held throughout the quarter have been posted to the TEMS website and submitted to OEMS.*

i. Quarterly financial statements of revenue and expenditures.

*Submitted to OEMS each quarter.*

## **7. Fees**

*TEMS charged the standard \$50/\$25 consolidated test site fee for practical examination.*

*TEMS managed the tuition and expenses related to the annual Structural Collapse*

*Technician School sponsored by the Tidewater Regional Technical Rescue Team, Virginia*

*Task Force 2 USAR and Virginia Beach Fire Department. TEMS also managed fees and expenses related to various preparedness exercises conducted by the Eastern Virginia Healthcare Coalition. TEMS managed the registration fees for the upcoming 2019 Tidewater EMS and Emergency Nursing Expo.*

## **8. State Committee Responsibilities**

- a. Regional Executive Directors Group
- b. EMS Advisory Board
- c. Assigned committees

*The Executive Director attended the regional EMS Executive Directors Group meeting August 2, a TEMS staff member attended December 3, February 7, and May 2 and the Virginia EMS Advisory Board meeting August 3, November 8, February 8, and May 3. The Medical Direction Committee meeting July 12 was cancelled due to lack of a quorum; the Regional Medical Director attended the October 4 meeting, January 3 meeting, and April 4 meeting.*

## **9. VDH Health District Collaboration**

*Open invitation for VDH health district directors and emergency planners to participate on the PEMS-TEMS MCI Workgroup. The regional VDH public information officer is a member of the EMS Medical Operations Committee and included in all committee correspondence. Included emergency planners in all meetings and communications of the Eastern Virginia Healthcare Coalition (hosted by TEMS). Discussing a collaborative effort for MMRS Strike Team staffing to support a vaccination clinic for the 2018 Virginia EMS Symposium. Provided MMRS Strike Team staffing for a vaccination clinic for the Norfolk Health District during the Virginia EMS Symposium on November 8 in Norfolk.*

## **B. Regional Medical Direction**

### **1. Regional Medical Director**

- a. Scope of Services
- b. Signed contract

*The FY19 RMD contract between TEMS and Stewart Martin, MD was approved by the TEMS Board of Directors on June 14 and submitted to OEMS with 1<sup>st</sup> quarter deliverables.*

### **2. Regional Medical Protocols**

- a. Annual review, triennial revision or as necessary, of BLS and ALS medical protocols, post to website, proof of approval by Board.
- b. Titles of protocols based on current VPHIB data dictionary
- c. Electronic copy of protocol revisions to OEMS
- d. Proof of notification of protocol posting to regional stakeholders
- e. Proof of distribution of Protocols to stakeholders and OEMS

*Minor revisions from the last major edition update in 2016 were adopted at various times throughout the year by the Operational Medical Directors Committee, with acknowledgement of approval by the Board of Directors on June 13. The most recent edition was submitted to OEMS with 4<sup>th</sup> quarter deliverables and distributed electronically to all stakeholders and posted on the council's website. A protocol app for Android and iOS mobile devices was updated during the quarter.*

### **3. Regional EMS Supplies Restocking Program**

- a. Update and revise medication and supplies restocking plan.
- b. Provide OEMS with copy of program, and show approval by Board.

*Reapproved without change by the Operational Medical Directors Committee with acknowledgement of approval by the Board of Directors on June 13. The council policy is an addendum to regional medical protocols provided to OEMS with 4<sup>th</sup> quarter deliverables.*

**4. Regional Medication Kit Exchange Program**

- a. Review, revise and coordinate exchange program for hospitals and agencies.
- b. Provide OEMS with copy of plan, and show approval by Board.

*Reapproved without change by the Operational Medical Directors Committee with acknowledgement of approval by the Board of Directors on June 13. The council policy is an addendum to regional medical protocols provided to OEMS with 4th quarter deliverables.*

*Related drug and IV box support includes:*

<i>FY19 IV and Drug Box Activity</i>					
	<i>Drug/IV Box Incidents Reported</i>	<i>Red Drug Boxes Replaced</i>	<i>Orange IV Boxes Replaced</i>	<i>New Red Drug Boxes Issued</i>	<i>New Orange IV Boxes Issued</i>
<i>First Quarter</i>	<i>29</i>	<i>8</i>	<i>8</i>	<i>7</i>	<i>8</i>
<i>Second Quarter</i>	<i>42</i>	<i>12</i>	<i>4</i>	<i>2</i>	<i>2</i>
<i>Third Quarter</i>	<i>80</i>	<i>13</i>	<i>11</i>	<i>0</i>	<i>0</i>
<i>Fourth Quarter</i>	<i>43</i>	<i>12</i>	<i>5</i>	<i>2</i>	<i>4</i>
<i>Total FY19</i>	<i>194</i>	<i>45</i>	<i>23</i>	<i>11</i>	<i>14</i>

**C. Regional Planning**

**1. Regional EMS Plan**

- a. Review and revise the Regional Strategic EMS Plan.
  - 1. Review of council mandates (Code of Virginia)
  - 2. Review current version of State EMS plan
  - 3. SWOT Analysis
  - 4. Planning Committee work to vision for region.
  - 5. Mission Statement
  - 6. At least 4 core strategies with strategic initiatives
  - 7. If no changes, proof of review and approval of existing plan by Board.
- b. Provide OEMS with copy of plan
- c. Proof of notification of plan posting to web to regional stakeholders.
- d. Proof of distribution of plan to stakeholders and OEMS.

*During the 2<sup>nd</sup> quarter, the TEMS Staff, Medical Operations Committee, and the Board of Directors completed a survey ranking the “Top 3” priorities of the Strategic Plan.*

*During the 3<sup>rd</sup> quarter the Governance Committee reviewed the results of the survey and identified the Top 3 Priorities from the Strategic Plan as: 1.2 Identifying emerging trends and best practices in EMS patient care, and seek region-wide efficiencies, consistency, cost-sharing, and reduce duplication – Education & Training Committee; 3.1 Promote the concept of regionalized training opportunities, including simulation training and assessment of the need for a regional EMS training academy, leverage the efforts of TCC, other training centers, individual agencies, EVMS, and the council – Medical Operations Committee; and 4.2 Utilize data and nationally-recommended evidence-based EMS treatment guidelines to update protocols and medications in a timely manner – Performance Improvement Committee*

**2. Stroke Triage Plan (STP)**

- a. The contractor will develop a Regional Stroke Triage Plan and a Stroke Triage Committee to review the plan annually and revised as needed.
  - 1. The regional stroke triage committee shall include participants from all aspects of the EMS response.

2. The Regional Stroke Triage Plan shall follow the current version of the Commonwealth's Pre-hospital and Inter-hospital State Stroke Triage Plan and include field triage decision scheme (also included in protocols), consideration for medevac utilization and stroke center descriptions.
3. The revised Regional Stroke Triage Plan shall be submitted to OEMS.
4. Notify stakeholder that the stroke triage plan has been developed and post the stroke triage plan and any pertinent medical protocol(s) conspicuously on the regional council's web site. Make a copy of either revised document available upon request.

*TEMS performance improvement committee structure includes one main PI committee and 4 PI subcommittees; Stroke, Trauma, STEMI, and Patient/Provider Safety, that report to the main PI committee. The TEMS regional Stroke Triage Plan is currently undergoing revisions due to concerns brought up by the VAOEMS/VDH. Once revised, the Stroke Triage Plan will be presented to the Medical Operations Committee, OMD committee, and the Board of Directors. During the 2<sup>nd</sup> quarter, the TEMS Regional STEMI Triage Plan was revised and approved by the VAOEMS/VDH after concerns were brought up by VAOEMS/VDH. Notification of the revision was made to the TEMS Operational Medical Directors, Medical Operations Committee, and Board of Directors. The revised Stroke Plan was submitted with the OEMS 3rd Quarter report. The minutes with attendance rosters and agendas are submitted to OEMS each quarter. FY19 Stroke and STEMI subcommittee meetings are held on the second Thursday of every even month at 2:30 pm.*

### **3. Regional MCI/WMD/Infectious Disease Planning**

- a. Serve as a conduit of information for the planning and response related to a mass casualty, WMD, or emerging infectious disease event.
- b. Host/attend meetings, collect and share information
- c. Provide copies of agendas, attendance records, minutes and other documentation as proof of participation and accomplishments.

*No meetings held during the first quarter. Also see Hampton Roads MMRS / MCI Preparedness report below.*

d. Encourage and assist EMS agencies with development of MCI/WMD and/or emergency infectious disease plan. Include VDH health districts in development and planning. **Participated in Operation Cartwheel Functional Exercise at the Norfolk International Airport on 21 September 2018 and in the EVHC Highly Infectious Disease Full Scale Exercise on 09 October 2019. After Action Reports area attached.**

e. Encourage and assist EMS agencies with development of continuity of operations plans.

f. Provide OEMS with plan(s)

*Previous year plan reapproved by the Board of Directors on March 14 without change. Plan submitted to OEMS with 3<sup>rd</sup> quarter deliverables.*

g. Provide evidence of facilitation of/assistance with an exercise every two years. Include an AAR/IP.

#### **Highly Infectious Disease**

- Participated in the Highly Infectious Disease exercise conducted with Chesapeake Fire, Chesapeake Regional Medical Center and Sentara Princess Anne Hospital on October 9, 2018. This exercise showed us that as the Ebola threat waned EMS agencies have backed away screening for highly infectious diseases. i.e., Dispatch & providers do not screen for travel history etc. There are many other infectious disease circulating worldwide and EMS agencies and providers need to remain vigilant.
- Influenza Season is here! The region's hospitals met and have agreed, to implement

additional infection control procedures at their facilities when the Virginia Department of Health (VDH) reports high influenza like illness (ILI) rates in the high/widespread range for the state or region. EMS Agencies should strongly encourage their providers to receive their annual influenza immunization as soon as possible.

- Both infectious disease topics were presented to the Medical Operations Committee on December 12, 2018.

*TEMS remains prepared to assist agencies in planning for pandemic events in the region, as well as use the TEMS website and listserv to disseminate relevant information as it is received from OEMS and VDH, and the use of the council's web and telephone conferencing to facilitate creation or revision of protocols and plans when social distancing is required. TEMS continues to encourage and assist agencies in developing plans for continuation of services in the event of a pandemic emergency. The TEMS website includes extensive disaster preparedness and infectious diseases information (see left menu on home page) including EMS/healthcare worker as well as citizen preparedness.*

#### **4. Hospital Diversion Planning**

- a. Review/revise triennially or as needed hospital diversion plan with stakeholder input.
- b. Provide OEMS with copy of plan, and show approval by Board.
- c. Notify stakeholders of plan posting to web.
- d. Proof of distribution of plan to stakeholders and OEMS.

*Reapproved without changes by the Operational Medical Directors Committee with acknowledgement of approval by the Board of Directors on June 13. The council policy is an addendum to regional medical protocols provided to OEMS with 4th quarter deliverables. The title of the TEMS document regarding hospital diversion is called "Hospital Closure Policy".*

### **D. Regional Coordination**

#### **1. Regional Information and Referral**

- a. Evidence of assistance regarding EMS issues to stakeholders.
- b. Maintaining website, posting of documents as required in the contract.
- c. Maintain and update social media presence, include OEMS/VDH links.
- d. Provide customer satisfaction survey link on all electronic communications

*The TEMS staff and experienced EMS leadership provide assistance to our EMS constituents when requested. Through phone, e-mail, fax, and office visits, staff responds to requests for assistance each month. Assistance was provided in the following areas (based on prior customer service statistics gathered by all staff members):*

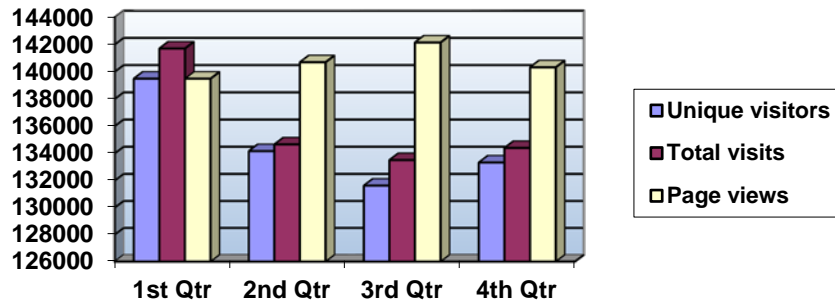
*EMS Regulations  
EMS Continuing Education  
Availability, location, requests for  
EMS Courses  
General questions about EMS  
Out of State Reciprocity  
Training Material Requests-3  
Training Equipment Loans-3  
Medication Shortage Issues*

*Drug/IV Box Issues/questions  
MCI Planning, Exercises and Resources-3  
Requests for MCI Guide-4  
CISM Team Requests and Info  
Requests for Protocols and Info  
Awards info  
Course and Test Registration  
Grants Assistance  
Job and volunteer info*

*We had 133,328 "absolute unique visitors" to the TEMS website ([www.tidewaterems.org](http://www.tidewaterems.org)) during the 4th quarter averaging 44,443 unique visitors per month, 134,398 total visits for the quarter and 140,327 page views for the quarter. [Google Analytics.] Staff members post new or*

updated information to the website on a nearly daily basis. As per the contract, all appropriate documents are posted to the website in a timely fashion.

**tidewaterems.org website stats**



We maintain a listserv (TEMSList) email system with 1209 EMS subscribers. We posted 20 messages to the list during the 4th quarter. ([www.tidewaterems.org/listserv](http://www.tidewaterems.org/listserv))

Published electronic Response newsletters twice monthly and distributed to the council's listserv.

Conducted a meeting of the EMS Medical Operations Committee on August 8, October 10, December 12, February 13, April 10, and June 12.

Conducted a meeting of the EMS Education and Training Committee on July 25, August 22, and September 19, October 17, November 14, December 19, January 16, February 20, and March 20, April 17, and May 15.

Conducted a meeting of the Audit and Finance Committee July 31, November 13, and February 26, and May 14.

Conducted a meeting of the Governance Committee August 21, and February 19.

Conducted a meeting of the Operational Medical Directors Committee on September 11, December 13 (meeting held at PEMS Council office for the annual joint PEMS/TEMS OMD meeting), March 12, and June 11.

Scheduled but cancelled a meeting of the Board of Directors on September 13 due to Hurricane Florence. All action items were voted electronically. Conducted a meeting of the Board of Directors on December 13, March 14, and June 13.

Conducted numerous other standing committee meetings as required by contract and noted elsewhere in this report.

## 2. Regional EMS PI and Trauma Triage Program

a. Maintain and revise as needed to reflect current practice, a region wide EMS Performance Improvement Plan (PIP) for general EMS responses and Trauma related EMS responses. Review and approval of the plan by the contractor's Board of Directors. Include:

- (1) A schedule and topics for three concurrent PI projects (general EMS patient care, an EMS system related item and a trauma patient care or trauma system related item).
- (2) Process that is capable of monitoring/assessing adherence to patient care protocols, and triage plans; EMS system issues, and identification of the educational needs of EMS providers in the region.
- (3) Maintain, and revise as needed, a PI template that an EMS agency can use to establish its own PI programs.
- (4) Provide quarterly updates on PI projects that are conducted in the contract year.

(5) Identify the membership of the regional PI committee, objectives of the committee, and rules for participation in the meetings. The PIP shall allow for a representative of the OEMS to attend the PI meetings as desired by OEMS.

(a) Equal representation of Operational Medical Directors, hospitals from varied areas of the region, and EMS providers from each of the following, air medical agency, fire-based service, career, and volunteer services.

*Revised and submitted to OEMS with the 1st quarter deliverables. Approval by OMD Committee acknowledged by Board of Directors (electronic vote in lieu of 9/13/18 meeting).*

(6) Hold quarterly PI committee meetings to review the input received and/or significant events reported. Identify needs based on review of PI information received by the contractor, and plan a course of action (protocol change, educational opportunity, process improvement, etc). The items/deficits and the process used to correct them shall be reflected in the minutes of the meeting, and shared with other regional stakeholders as needed and appropriate. Submit agendas, rosters and minutes (no patient identifiers) quarterly.

*The EMS Performance Improvement (PI) Committee and Trauma Triage PI Subcommittee met 7/12. The 9/13 meeting was cancelled due to Hurricane Florence. CHKD is now recognized as a Level 1 Pediatric Trauma Center. While CHKD can accept adult patients under extenuating circumstances, CHKD prefers that adult patients be transported separately (when possible) to SNGH in the event of an incident where both parents and children are injured. The EMS PI Committee and the Patient & Provider PI Subcommittee have decided to move forward with the implementation of the Handtevy system in the TEMS region. This initiative is an effort to decrease the amount of medication and treatment errors that occur across the region, specifically in cases dealing with pediatric patients. TEMS is seeking funding for this project through a contract modification. TEMS was granted funding for this project through a contract modification. The EMS Performance Improvement (PI) Committee and Trauma Triage PI Subcommittee met January 17 and March 14 during the 3<sup>rd</sup> quarter. The EMS Performance Improvement (PI) Committee and Trauma Triage PI Subcommittee met May 9 during the 4<sup>th</sup> quarter. FY19 EMS PI Committee meetings and Trauma PI Subcommittee meetings are scheduled for the second Thursday of every odd month. Agendas, rosters and minutes submitted to OEMS each quarter. The December 13 Stroke PI and STEMI PI Committee meetings were cancelled due to a scheduling conflict with the joint PEMS/TEMS OMD Committee meeting on the same day. The Stroke PI and STEMI PI Committee met on February 14. The Stroke PI and STEMI PI Committees met on April 11 and June 13 during the 4<sup>th</sup> quarter.*

b. Provide technical assistance to EMS agencies to assist them in complying with State EMS Regulations related to quality management reporting (12 VAC 5-31-600). The names of agencies and the nature of assistance provided to those agencies shall be submitted quarterly.

*Regional Strategic EMS Plan, Board discussions, EMS Medical Operations Committee discussions and EMS/Trauma/Stoke/STEMI Performance Improvement committee and subcommittee discussions (reflected in minutes) all support technical assistance discussed and provided as requested and well as encouragement for agencies to submit quality data.*

c. Actively encourage, not enforce, all EMS agencies within their region to meet state requirements and submit pre-hospital patient care data as required by the Code of Virginia (§ 32.116.1) and EMS Regulations 12 VAC 5-31-560. Quarterly reports shall include language that describes how this contract item was achieved.



*See above. All EMS agencies invited to participate in the regional PI committee, subcommittee and initiatives.*

d. Distribute regional, jurisdictional, and agency level performance improvement reports developed and provided by the OEMS, Trauma System Oversight and Management Committee (TSO&MC), and or the Trauma Performance Improvement Committee.

### **3. Trauma Triage Plan**

a. Review annually and revise as needed and follow the current version of the Commonwealth's Pre-hospital and Inter-hospital State Trauma Triage Plan and include:

- (1) A "field triage decision scheme".
- (2) The field triage decision scheme shall be included within the trauma section of the Regional Medical Protocols
- (3) A definition of a trauma patient
- (4) Prehospital physiologic, anatomic, mechanism of injury, and special consideration criteria
- (5) Medevac utilization for trauma
- (6) Trauma center descriptions
- (7) Description of each level of Virginia Trauma Center Designation

b. Post revised plan on website. Notify stakeholders that the plan has been revised and posted the Make a copy of either revised document available upon request.

*Previous year plan reapproved by the Board of Directors on March 14 without change. Plan submitted to OEMS with 3rd quarter deliverables.*

### **4. RSAF Program**

a. Promote grant writing and review assistance services to agencies one month prior to submission deadline with electronic/hard copy notifications. Assist agencies to review and write RSAF grant applications upon request, and request assistance from grants administrator when appropriate.

*TEMS promotes grant writing and review assistance services to any requesting EMS agency, and provides notifications to regional stakeholders via e-mail distribution lists and the TEMS website. TEMS provides any needed assistance, and solicits assistance from appropriate OEMS staff when appropriate. An electronic notice to TEMSList subscribers and EMS leadership, a Response newsletter article and website site information promoted the RSAF availability, the application deadline, encouraged electronic application and offered technical assistance. Queried EMS agency leadership of need for a grant workshop during the 1<sup>st</sup> quarter but did not receive any requests for conducting a workshop.*

b. Conduct regional reviews and grading of grants as per regulations and policies governing the RSAF program.

1. Conduct two review and grading sessions during the contract period, and submit grades
2. Ensure that each application is reviewed consistently by grant review committee and assigned grade, using OEMS criteria.
3. Use the OEMS provided Grant Reviewer Guide.
4. Shall not notify agencies of the FARC recommendations prior to award date.

*Conducted grant review and grading sessions on the Eastern Shore and the Southside during October 2018 and submitted grades and comments to OEMS. Conducted grant review and grading sessions on the Eastern Shore and the Southside during April 2019 and submitted grades and comments to OEMS.*

### **5. CISM Program**

a. Ensure all first responders in their region have knowledge of mental health services. Option selected to maintain a CISM team.

(1) Maintenance of a regional CISM team.

(a) Up-to-date policies

*TEMS maintains a multidisciplinary CISM Team which remains compliant with all OEMS policies and procedures regarding CISM. Team services are available 24/7 and the team can be reached via a published emergency number of 757 414-CISM (2476) which is answered by a Medical Transport dispatcher who relays a request for team services to an on-call team member. CISM Team operating policy reapproved without change by the Board of Directors and submitted to OEMS with 1st quarter deliverables.*

(b) Provide quarterly statistical reports.

*Submitted to OEMS quarterly. During the 1<sup>st</sup> quarter the team assisted 14 individuals during 2 interventions. The team had 45 volunteer members.*

*During the 2<sup>nd</sup> quarter the team assisted 6 individuals during 2 interventions.*

*During the 3<sup>rd</sup> quarter the team assisted 12 individuals during 2 interventions.*

*During the 4<sup>th</sup> quarter the team assisted 62 individuals during 8 interventions.*

*The team has 45 volunteer members.*

(c) Meet at least semi-annually. Submit minutes.

*The team met August 6, November 5, February 4, and May 6. Agendas and minutes submitted to OEMS quarterly.*

## **6. Regional EMS Awards Program**

a. Conduct Regional EMS Awards Program

1. Title is (RC name) EMS Awards Program.

2. Regional Awards Program has same 12 categories and criteria as Governor's Awards, including scholarship.

3. Use of OEMS nomination form.

4. Schedule and publicize the awards program.

5. Award to each first place winner.

*No activity during the 1<sup>st</sup> quarter. During the 2<sup>nd</sup> quarter reviewed the council's awards and nomination process, set the nomination deadline (April 15) and selected the awards venue and date (Norfolk Harbor Park, June 16). During the 3<sup>rd</sup> quarter opened and widely advertised the nomination process for regional awards. During the 4<sup>th</sup> quarter received a total of 33 nominations in 10 categories; 2019 Awards Presentation was conducted June 16. Attended by approximately 400 attendees and family. Awarded 10 of the 12 State Awards and One (1) Regional Award for Lifetime Achievement.*

b. Assure that regional nominations are judged and forward first place winners information to OEMS.

1. Appoint a committee to select regional winners.

2. Provide nominee information to Advisory Board Selection Committee.

3. Submit news release to local media and OEMS within one week of ceremony, using format provided by OEMS.

4. Follow state guidelines.

*2018 Awards Program: The names and biographic information of 2018 regional award recipients were submitted to OEMS in the 1<sup>st</sup> quarter. OEMS prepared and distributed a news release to local media. The council also distributed the release electronically to local newspapers. Regional winner information and press release was also posted to the council's website.*

## 7. Regional EMS Instructor Network

- a. Conduct a minimum of one meeting to discuss educational performance improvement, issues surrounding EMS training, clinical requirements, field experience, administrative requirements, and CTS concerns.
- b. Notify all accredited EMS programs, EMS educators, OEMS DED Staff, OEMS Program Reps, and Emergency Operations Instructors of the meetings. Meeting notice distribution 30 days prior with agenda.
- c. Meeting should be set up for face to face networking, but may be conducted in a format allowing for feedback such as teleconference.
- d. Agenda, roster and minutes to OEMS

*The TEMS Education and Training Committee meetings serve as the Regional Instructor Update; instructors are included in the emails, instructor issues/topics are covered in these meetings, and instructors are given the opportunity to network with one another. The May 15th, 2019 meeting was specifically geared toward the regional instructors as the new regional CE program from the Office of EMS was discussed. This gave attendees the chance to ask questions and discuss the new changes that will be occurring. Instructors also discussed regional training opportunities that will be available throughout the region (e.g. upcoming EMT/AEMT courses, unique training courses, etc.). Meeting notice, agenda and minutes submitted to OEMS with 4th quarter deliverables. Conducted monthly meetings of the EMS Education and Training Committee on July 25, August 22, and September 19, October 17, November 14, December 19, January 16, February 20, March 20, April 17, and May 15. The June meeting was canceled.*

## E. BLS-CTS Administration

1. Establish at least one OEMS approved CTS facility within its service delivery area.
2. July 1 – June 30 CTS schedule to OEMS Certification Testing Supervisor by Feb 1.
3. Publish CTS schedule on web site and CTS registration page by March 1.
4. Submit additions/cancellations to CTS schedule to OEMS Certification Testing Supervisor in advance.
5. Provide CTS schedule to Education Coordinators by March 15.
6. Register testing candidates.
7. Ensure CTS Evaluator compliance with PEG Manual.
8. Maintain list of current approved CTS Evaluators, and submit to OEMS quarterly.
9. Fee for initial testing.
10. Fee for retest.
11. No fees for written examination
12. Reporting of CTS expenses.
12. Adherence to guidelines of CTS P&P Manual

*TEMS is compliant with all contractual obligations related to CTS. TEMS-area test sites are held at a single physical location located at Norfolk Fire Rescue Training Center in order to standardize and centralize site logistics. The CTS schedule for this year was posted and distributed as specified. Compliance with the CTS P&P manual is enforced during each site by on-site OEMS examiners. Test registration is conducted through a web-based application. TEMS charges fees to candidates as specified, and adheres to all guidelines specified in the CTS Manual. During the 1st quarter the council registered 32 test candidates and coordinated 2 test sites. During the 2<sup>nd</sup> quarter the council registered 39 test candidates and coordinated 2 test sites. During the 3<sup>rd</sup> quarter the council registered 8 candidates and coordinated 1 test site. The 1/23/19 test site was held as planned, but the 3/27/19 test site was cancelled due to not meeting the minimum number of required registrants (10). During the 4th quarter the council*

*registered 82 candidates and coordinated 2 test sites. The 5/4/19 test site was an EMR site with 12 candidates from a local high school.*

#### **F. Regional Category One CE Program**

1. Promote ALS and BLS CE that satisfies Category 1 requirements in each planning district.  
*The main council website, listserv and the Eastern Shore EMS website and listservs continue to list and promote available continuing education programs and are regularly updated.*
2. Submit the website address of the CE program schedule within region.  
*[www.tidewaterems.org](http://www.tidewaterems.org) (see upcoming training items on the right side, or click “Training Calendar” from left menu) and [www.eastern-shore-ems.com](http://www.eastern-shore-ems.com) (click Education/Training on left menu).*

#### **G. Contract Modification No. 1 (Contract # 517-18-M045)**

1. Total Modification Amount: \$91,867.16
  - a) Computer replacement - \$1,797.66
  - b) Handtevy System - \$90,069.50
2. Computer replacement – *A quote was obtained for the replacement of two desktop computers and a purchase order was issued to purchase two HP Desktop computers and a five year hardware support warranty. The total cost was \$2,017.28; the difference of \$225.62 is the responsibility of TEMS.*
3. Handtevy System – *Status of Handtevy System – total cost \$90,069.50; Handtevy Invoice \$76,183.35, Chesapeake Fire Department Invoice \$6,925.00 and TEMS Invoice for \$6,961.15; implementation to date:*
  - a) *Contract Modification was signed **January 17, 2019***
  - b) *Chesapeake Fire Department agreed to be the Handtevy beta-test agency for the region*
  - c) *Chesapeake Fire Department completed a Handtevy Train-the-Trainer course **January 22, 2019**; 15 members completed the course*
  - d) *Handtevy completed first year customization for iOS, Android, and Windows applications*
  - e) *Chesapeake Fire Department began department-wide training on Handtevy; Chesapeake Fire Department chose to soft roll implementation, so “Go Live” date was **February 11, 2019***
  - f) *Chesapeake Fire Department completes department-wide training **March 5, 2019**; 76 ALS members received training (\$6,925.00; \$2,500 Handtevy Instructor and \$4,425 for 15 students at \$295/ea)*
  - g) *TEMS identified that six of the 10 jurisdictions in Tidewater will be able to “integrate” Handtevy with electronic reporting software (ImangeTrend and ESO). Four of the jurisdictions will have access to a TEMS platform that will require manual data entry.*
  - h) *TEMS Education and Training Committee tasked with reviewing and revising regional protocols. The E&T committee recommended to the Medical Operations Committee and the Operational Medical Directors Committee to reformat the regional protocols; both committees approved. Once reformatting and revisions are complete, the protocols will be delivered to Handtevy to produce the 200 Customized Medication and Equipment Guides (\$6,961.15 for Management and Administration during first year installment and revision of regional protocols)*
  - i) *TEMS received an invoice from Handtevy (200 length-based measuring tapes, First Year Customization of the Medication Management Software, 200 Customized Medication and Equipment Guides, and for a Handtevy Pediatric Instructor course for 20 students March 26, 2019; \$76,183.35)*
  - j) *TEMS scheduled a Handtevy Medication Management Software demo for April 17, 2019 with the E&T Committee*

- k) *The next Handtevy Train-the-Trainer course will be delivered during the Tidewater EMS Expo on May 2, 2019.*
- l) *A Handtevy Provider course will be delivered during the Tidewater EMS Expo on May 3, 2019*
- m) *The E&T Committee are discussing agency training schedules and implementation strategy for the remainder of the region. Recommendations will be presented to the Medical Operations Committee and the Operational Medical Directors Committee.*
- n) *TEMS Performance Improvement & Education Coordinator began reviewing data from **February 11 – March 31, 2019**. With only 45 days of data from a single agency, the reliability of the data is suspect and should not be used to draw conclusions regarding the Handtevy System; PI data is available via the portal*
- o) *TEMS is seeking increased funding from localities to sustain Handtevy for years two through five.*
- p) *Requested Info from Contract Modification*
  - 1) *216 Pediatric calls*
    - i. *99 BLS*
    - ii. *38 ALS*
    - iii. *79 refusals*
  - 2) *Preferred method is the APP*
  - 3) *Instruction process was classroom delivery*
  - 4) *So far everyone is extremely satisfied with the program.*
  - 5) *Improved patient outcomes – see PI data available via the portal*
- q) *A Handtevy Train-the-Trainer course was delivered on May 2, 2019 at the 2019 Tidewater EMS Expo (14 students attended); that brings the regional total to 29 Handtevy instructors*
- r) *As of June 17, 2019 all TEMS protocols have been reformatted and revisions are being made to align with medication changes approved by the OMD Committee*
- s) *Portsmouth Fire, Rescue, and Emergency Services (the second of 10 jurisdictions) has begun validating medications, concentrations, dosages, and volumes for their Handtevy system. Once completed, they will begin training personnel and a phased implementation.in 1<sup>st</sup> Quarter of FY20.*
- t) *FY19 Q4 had a total call volume of 36,910 with 1,900 (5%) of those from pediatric patients.*
  - 1) *Versed error rates:*
    - i. *Q4: Versed administered 22 times across region for pediatric patients.*
    - ii. *CFD = 0%*
    - iii. *TEMS (without CFD) = 47%*
  - 2) *Morphine error rates:*
    - i. *Q4: Morphine was administered 10 times across region for pediatric patients;*
    - ii. *CFD Morphine = 0%*
    - iii. *TEMS (without CFD) Morphine = 33%*
  - 3) *Fentanyl error rates:*
    - i. *Q4: Fentanyl was administered 26 times across region for pediatric patients.*
    - ii. *CFD Fentanyl = 20%*
    - iii. *TEMS (without CFD) Fentanyl = 31%*

## **OTHER:**

### **Other EMS Education Activities**

- Conducted oral interviews in 1<sup>st</sup> quarter for 6 ALS students on 7/17, 7/24, 08/20, 9/11, and 9/21; 2<sup>nd</sup> quarter for 18 ALS students on 10/4, 10/24, 10/29, 12/3, 12/4, 12/10, 12/14, 12/20; 3<sup>rd</sup> quarter for 18 ALS students on 1/22/19, 1/25/19, 2/5/19, 2/6/19, 3/5/19, 3/20/19, 3/28/19; 4<sup>th</sup> quarter for 16 ALS students on 4/2, 4/23, 4/24, 5/21, 6/4, 6/7, 6/27
- Conducted written exams in 1<sup>st</sup> quarter for 3 ALS providers entering the region or for retest purposes; 2<sup>nd</sup> quarter for 5 ALS providers entering the region or for retest purposes; 3<sup>rd</sup> quarter for 4 ALS providers entering the region or for retest purposes; 4<sup>th</sup> quarter for 9 ALS providers entering the region or for retest purposes.
- Scheduled and conducted quarterly day-long continuing education workshops. “Trauma Day” with lectures and hands-on skills conducted August 25 at Norfolk Fire-Rescue Training Center.
- Executed an FY19 Continuing Education and Auxiliary Course funding Memorandum of Understanding with the Virginia Department of Health Office of Emergency Medical Services to support Category I EMS continuing education courses in each of the council’s cities and counties as well as various “auxiliary” courses (typically ACLS, PALS-type 1 and 2-day courses certified by a national entity). Developed an RFP process to accept course proposals from localities and interested instructors. Funding became available August 24.

### **Eastern Shore EMS Council**

- Monthly ALS/BLS Continuing Education Classes offered throughout the Shore.
- Northampton EMT class finished with 7 students eligible to test NREMT.
- Accomack Co. EMS Training Academy started in August with 30 students; current number is holding at 18.
- Accomack EMS Academy finished in November; 13 completed the program, 11 started the testing process, and 4 have acquired certification.
- October 9, 2018 – Eastern Shore EMS Council Meeting.
- December 12, 2018 – Eastern Shore EMS Council Meeting and Dinner
- Monthly ALS/BLS Continuing Education Classes throughout the Shore.
- Northampton County EMT class started in late January, with 17 students
- April 16, 2018 – Eastern Shore EMS Council Meeting (CANCELLED)
- ACLS recertification course offered February 9, 2019 with 13 students
- ACLS –EP course offered February 23, 2019 with 9 students
- Monthly ALS/BLS Continuing Education Classes throughout the Shore.
- Northampton County EMT class completed in mid-May with 9 students eligible to test.
- PALS recertification courses offered April 6 & 27 with total of 24 students
- April 16, 2018 – Eastern Shore EMS Council Meeting
- June 18, 2019 – Eastern Shore EMS Council Meeting

### **Western Tidewater – Southampton Fire-Rescue Association**

- Coordinated PALS & ACLS Class for Southampton County at Courtland Volunteer Rescue Squad
- Finishing up the Southampton County EMT class which has 9 students successfully completing
- Reached out to Southampton Memorial again and decided upon a date to hold the Hospital and Pre-Hospital Meeting to include all of the squads in Franklin, Southampton and Isle of Wight along with representatives from Southampton Memorial, Sentara Obici and Sothern Virginia Regional Medical Center. Meeting was held on November 27, 2018. Set the schedule for 2019
- Attended many of the TEMS meetings to obtain and relay info back to the Western Tidewater region.
- ImageTrend has been successfully restored and all of the paid personnel have been entered into the system.
- Planning to hold another PALS and ACLS class in the County
- Attended many of the TEMS meeting to obtain and relay info back to the Western Tidewater region.
- Continue to work with the various agencies to provide needed assistance with issues, questions or concerns that the agencies may encounter (RSAF applications, CE and Auxiliary courses, and Performance Improvement)
- Communicated all important e-mails and information to the Chiefs of the Squads in Western Tidewater.

- *ImageTrend issues continue to be addressed and handled on a case by case basis.*
- *Working with association Training Officer to finalize CE program*
- *Hospital and Pre-Hospital Meeting to include invitations to all of the squads in Franklin, Southampton and Isle of Wight along with representatives from Southampton Memorial, Sentara Obici and Southern Virginia Regional Medical Center. Meeting was held in May*
- *Planning to hold another PALS and ACLS class in the County as needed*
- *Attended many of the TEMS meetings to obtain and relay info back to the Western Tidewater region.*
- *ImageTrend issues continue to be addressed and handled on a case by case basis and individuals entered as needed. County working on billing company and electronic reporting software.*
- *Working with association Training Officer to finalize CE program and working on plan to teach and implement Handtevy program in Southampton County.*
- *Routine station visits to address and answer questions as needed*

### ***Hampton Roads MMRS (Metropolitan Medical Response System)***

#### ***MMRS Mass Casualty Incident Response Preparedness / Exercises and Training***

- *05 July 2018: Attended the Eastern Virginia healthcare Coalition Meeting.*
- *09 July 2018: Participated in the Highly Infectious Disease planning meeting.*
- *12 July 2018: Participated in the Combating Human Trafficking: The Role of Fire and EMS webinar.*
- *18 July 2018: Attended the NAS Oceana Pre-Air Show Mass Casualty Full Scale Exercise Final Planning Conference at NAS Oceana*
- *25 July 2018: Participated in the Eastern Virginia Healthcare Coalition Exercise and Training Work Group meeting.*
- *02 August 2018: Attended the Governor's EMS Advisory Board EM Committee Meeting in Glen Allen.*
- *03 August 2018: Participated in the Concept of Operations and Initial Planning Meeting for Ice Storm Grayson Tabletop Exercise.*
- *06 August 2018: Participated in the Highly Infectious Disease Full Scale Exercise Mid-Term Planning Meeting.*
- *07-08 August 2018: Assisted with ICS 300 course at VBEMS Training Center (30 students completed the course)*
- *09 August 2018: Conducted Scenario Based MCI Training for New Portsmouth Fire EMS Supervisors (4 students completed the course)*
- *17 August 2018: Attended the Norfolk International Airport Operation Cartwheel Functional Exercise Mid-Term Planning Conference*
- *23-24 August 2018: IS-400 course conducted at TEMS (16 students completed the course)*
- *24 August 2018: Attended the Norfolk International Airport Committee for Emergency Preparedness Committee meeting.*
- *04 September 2018: Participated in the 2018 Shake-Out (Earthquake) Initial Planning Meeting.*
- *06 September 2018: Attended the Eastern Virginia Healthcare Coalition meeting.*
- *06 September 2018: Attended the National Disaster Medical System initial Steering Committee meeting.*
- *10 September 2018: Participated in the EVHC Highly Infectious Disease Full Scale Exercise Final Planning Meeting*
- *11 September 2018: Attended the Norfolk International Airport Operation Cartwheel Functional Exercise Final Planning Conference*
- *11 September 2018: Attended the EVHC Long Term Care meeting, presenting on upcoming exercise opportunities for Long Term Care Facilities*
- *21 September 2018: Served as exercise staff and an evaluator for the Norfolk International Airport Operation Cartwheel Functional Exercise. Provided 150 "patient" cards for use in the exercise by EMS personnel.*
- *28 September 2018: Hosted an External Active Threat Prevention & Awareness Course for Long Term Care Facilities at TEMS (12 students completed the course)*
- *09 October 2018: Provided the patient moulage card and coaching for the EVHC Highly Infectious Disease Full Scale Exercise*

- 09 October 2018: Provided the patient moulage cards and coaching for the EVHC Highly Infectious Disease Full Scale Exercise
- 16 October 2018: Attended the Nursing Home Incident Command System course in Newport News.
- 17 October 2018: Attended the TEMS Education Work Group meeting.
- 18 October 2018: Conducted the 2018 ShakeOut exercise for participating healthcare organizations in the region.
- 18 October 2018: Attended VHASS training on patient tracking.
- 19 October 2018: Participated in the Naval Medical Center Portsmouth Federal Coordinating Center Patient Reception Area planning meeting.
- 23-24 October 2018: IS-300 - Intermediate ICS for Expanding Incidents course at TEMS. 31 students completed the course.
- 24 October 2018: Conducted the EVHC Exercise and Training Work Group meeting.
- 25 October 2018: Participated in the Sentara Concepts and Objectives meeting for the System Wide Evacuation and Surge tabletop exercise.
- 25 October 2018: Participated in the VHHA Exercise and Training Work Group meeting.
- 01 November 2018: Attended the Eastern Virginia Healthcare Coalition meeting.
- 01 November 2018: Participated in the Naval Medical Center Portsmouth National Disaster Medical System exercise situation manual and exercise plan review.
- 02 November 2018: Attended the Airport Committee for Emergency Preparedness meeting at Norfolk International Airport.
- 05 November 2018: Participated in the EVHC Highly Infectious Disease After Action Conference.
- 06 November 2018: Conducted the TEMS Continuity of Operations Plan review with fellow staff members.
- 07 November 2018: Attended the Governor's EMS Advisory Board Emergency Management Committee meeting in Norfolk.
- 08 November 2018: Facilitated the Ice Storm Grayson II tabletop exercise for healthcare organizations in the Eastern region in Hampton. (115 people attended)
- 09 November 2018: Participated in the Hampton Roads THIRA Workshop in Suffolk.
- 12 November 2018: Participated in the Regional Telehealth Exercise Planning meeting via conference call.
- 30 November 2018: Attended the quarterly National Disaster Medical System Meeting.
- 13 November 2018: Attended the Ultimate Caduceus 2019 Patient Movement Exercise Initial Planning Meeting.
- 14 November 2018: Participated in the Sentara System Wide Evacuation and Surge Tabletop Exercise Planning Meeting.
- 20 November 2018: Participated in the Ultimate Caduceus 2019 exercise deliverables meeting.
- 26 November 2018: Participated in the Regional Cyber Security tabletop exercise planning meeting via conference call.
- 28 November 2018: Participated in the Regional Telehealth Exercise planning meeting via conference call.
- 29 November 2018: participated in the Naval Medical Center Portsmouth Emergency Management Committee meeting via conference call.
- 04 December 2018: Conducted Hospital ICS (HICS) for Chesapeake Regional Medical Center. 20 students completed the course; the fourth course conducted for Chesapeake Regional Medical Center.
- 05 December 2018: Participated in the Sentara System Wide Evacuation and Surge Tabletop Exercise planning meeting via conference call.
- 06 December 2018: Attended the EVHC meeting.
- 06 December 2018: Conducted the EVHC Exercise and Training Work Group meeting.
- 19-20 December 2018: IS-400 – Advanced ICS for Command and General Staff for Complex Incidents and Multi-Agency Coordination at TEMS. 31 students completed the course.
- 19 December 2018: Participated in the Sentara System Wide Evacuation and Surge tabletop exercise at the Sentara Transfer Center.
- 18 January 2019: Participated in the Ultimate Caduceus 2019 NMCP FCC Tabletop Exercise.
- 22 January 2019: Attended the Chesapeake Fire Department's Operational Medical Director Round Table: Dr. Antevy Presentation at Oscar Smith High School, Chesapeake.
- 23 January 2019: Participated in the EVHC Exercise and Training Work Group meeting.



- *25 January 2019: Participated in the NMCP NDMS Tabletop Exercise After-Action meeting.*
- *29-30 January 2019: IS-300 - Intermediate ICS for Expanding Incidents course at TEMS. 21 students completed the course.*
- *30 January 2019: Participated in the Eastern Virginia Medical Center campus-wide full scale exercise planning conference call.*
- *31 January 2019: Participated in the Cynergistek Healthcare Privacy and Cybersecurity: Outlook for 2019 webinar.*
- *01 February 2019: Participate in the TEMS Southside Automatic EMS Transportation Mutual Aid Conference Call.*
- *05 February 2019: Attended the PEMS-TEMS MCI meeting in Hampton.*
- *06 February 2019: Attended the Eastern Virginia Medical Center campus-wide full-scale exercise planning meeting at Sentara Norfolk General Hospital, Norfolk.*
- *07 February 2019: Attended the Eastern Virginia Healthcare Coalition meeting.*
- *07 February 2019: Attended the VDH Influenza-Like Illness (ILI) Epidemiology Tabletop Exercise planning meeting.*
- *14 February 2019: Instructed Portsmouth Fire Department personnel in triage, triage tags and conducted a review of recent mass casualty incident lessons learned. (8 students)*
- *15 February 2019: Attended the Hampton Roads All Hazards Advisory Committee meeting to review and discuss Hurricane Florence discussion of lessons learned.*
- *20-21 February 2019: IS-300 - Intermediate ICS for Expanding Incidents course at TEMS. 22 students completed the course.*
- *22 February 2019: Met with the Chesapeake Health Department Emergency Planner to discuss their upcoming Hepatitis A immunization event.*
- *04 March 2019: Attended the Community Pandemic Influenza meeting hosted by NAVMEDCEN Portsmouth.*
- *08 March 2019: Attended the Norfolk International Airport Mass Casualty Full Scale exercise initial planning meeting.*
- *12 March 2019: Participated in a review of the Hampton Roads Regional THIRA.*
- *13 March 2019: Participated in the College of William & Mary tabletop exercise concept and objectives meeting in Williamsburg.*
- *14 March 2019: Attended the PES-TEMS-ODEMSA MCI plan Reconciliations tabletop exercise planning meeting in Williamsburg.*
- *26 March 2019: Participated in the Eastern Virginia Medical Center campus-wide full-scale exercise planning conference call.*
- *18-22 March 2019: Participated in the Ultimate Caduceus 2019/Coalition Surge test exercise with USTRANSCOM, DHHS, NAVMEDCEN Portsmouth and civilian acute care hospitals in the region. The National Disaster Medical System exercise was based on a military contingency scenario. The FCC opened and operated the Patient Reception Area at Chamber's Field on board Naval Station Norfolk for three consecutive days*
- *02 April 2019: Updated the Basic Moulage Artist Course Student Manual*
- *03 April 2019: Attended the Inclusive Planning Subcommittee meeting at the Hampton Roads Planning District Commission*
- *03 April 2019: Attended the Eastern Virginia Medical Center Campus-Wide Mass Casualty Full Scale Exercise Planning Meeting at Sentara Norfolk General Hospital.*
- *04 April 2019: Provided Operation Chain Reaction (Dirty Bomb) Scenario Patient Cards to Chesapeake Fire Department*
- *10 April 2019: Attended the TEMS Medical Operations Committee meeting.*
- *11 April 2019: Attended the TEMS-PEMS-ODEMSA Mass Casualty Incident Workshop and Tabletop Exercise Planning Meeting in Williamsburg*
- *12 April 2019: Attended the Norfolk International Airport committee for Emergency Preparedness Meeting at the airport*
- *14 April 2019: Instruct the Basic Moulage Artist Course at isle of Wight Volunteer Rescue Squad, Smithfield (Three students completed the course)*

- 15 April 2019: Attended the Eastern Shore EMS Council Meeting in Melfa
- 17 April 2019: Attended the Eastern Virginia Medical Center Campus-Wide Mass Casualty Full Scale Exercise Planning Meeting at Sentara Norfolk General Hospital & met with the supporting moulage artists
- 24 April 2019: Provided moulage for the “Every 15 Minutes” presentation at Indian River High School, Chesapeake
- 30 April 2019: Provided the 11 electronic Exercise Evaluation Guides to Sentara Norfolk General Hospital and Children’s Hospital of the King’s Daughters to support the upcoming Eastern Virginia Medical Center Campus-Wide Mass Casualty Full Scale Exercise
- 01 May 2019: Attended the Eastern Virginia Medical Center MCI Full Scale Exercise Final Planning Meeting at Sentara Norfolk General Hospital
- 02 May 2019: Attended the Governor’s Advisory Board EMS Emergency Management Committee meeting in Richmond
- 04 May 2019: Provided moulage coordination and services for the Eastern Virginia Medical Center MCI Full Scale Exercise
- 08 May 2019: Attended the 2019 TRICORN Tabletop Exercise Initial Planning Meeting, James City County, Emergency Operations Center, Toano
- 10 May 2019: Sent completed Exercise Evaluation Data from the Eastern Virginia Medical Center MCI Full Scale Exercise to Sentara Norfolk General Hospital and the Children’s Hospital of the King’s Daughters for their review and management
- 15 May 2019: Attended the ODEMSA, PEMS & TEMS MCI Planning Workshop & Tabletop Exercise, Williamsburg
- 17 May 2019: Attended the Norfolk International Airport Operation Cartwheel MCI Full Scale Exercise Midterm Planning Meeting
- 21 May 2019: Eastern Virginia Medical Center MCI Full Scale Exercise closed out 22 on-line evaluations; downloaded 44 evaluation result documents & PowerPoint presentations for delivery to Sentara Norfolk General Hospital and the Children’s Hospital of the King’s Daughters
- 29-30 May 2019: IS-400 – Advanced ICS for Command and General Staff for Complex Incidents and Multi-Agency Coordination at TEMS. 7 students completed the course.
- 26-27 June 2019: IS-300 - Intermediate ICS for Expanding Incidents course at TEMS. 18 students completed the course.
- 27 June 2019: Met with representatives of Virginia Beach EMS to discuss mass casualty planning and EMS transportation for upcoming mass gathering events

#### **MMRS Medical Strike Team - HRMMST**

- There was one response this quarter. The HRMMST was requested to assist Virginia Beach Police Department at the Hampton Land Fill. The HRMMST provided medical force protection and rehabilitation services from July 18-24. There were no responses in the 2<sup>nd</sup> quarter.
- HRMMST Quarterly training, August 16: First Line Technology provided Decontamination training on Dahlgren Decon and its capabilities for the region. **(95 members attended)**
- Conducted Quarterly Strike Team Orientation Course October 16 **(9 participated)**
- HRMMST provided medical coverage for Virginia Task Force 2 – Structural Collapse Technician School October 14-20. Treated 12 students and staff for illnesses and injuries **(35 members participated)**
- HRMMST provided flu vaccinations during the Virginia EMS Symposium on behalf of the Norfolk Health District, November 8 **(vaccinated 150 people; 5 members participated)**
- HRMMST provided Strike Team Orientation – January 8 **(9 members attended)**
- HRMMST Quarterly training conducted on February 21 at the Hampton Fire Training Center; Training provided by Sonosite, Zoll, and EZ-IO **(75 members attended)**
- HRMMST Annual Maintenance – Members brought issued gear in for yearly inspection and maintenance, were fit tested, and completed an annual inspection of their hazmat suits. **(105 members attended)**
- Purchased four Sonosite I-Viz Ultrasound devices to replace the Sonosite Nanomaxx on the Strike Team Cache
- Purchased radiological dosimetry equipment; Tactical/Field Radiation Monitoring Technology - 76 Rad Watches and two Radlight Readers

- *There were no regional responses during the quarter.*
- *Conducted HRMMST Annual Maintenance make up day – April 3, 2019 (40 members attended.)*
- *Conducted HRMMST Orientation – April 30, 2019 (5 participated.)*
- *Provided support for the Iron Man Race in James City County – May 3-5, 2019. (12 Members participated.)*
- *Provided support for the Marine Firefighting School – May 14, 2019. (6 Members participated.) • HRMMST Quarterly training on May 13-June 15 provided team members to complete ICS refresher training in IS 100, IS 200, IS 700 and IS 800 (46 members participated)*
- *The HRMMST was recognized for Outstanding Contribution to EMS Emergency Preparedness and Response by the Peninsulas EMS Council on May 18, 2019.*
- *Reimbursed HRMMST member sponsors for authorized personnel expenses including overtime & backfill as funds are available*
- *Maintained, repaired & replaced expired/worn equipment & supplies in HRMMST equipment cache and vehicles. Includes maintenance, repairs, fuel & insurance for HRMMST vehicles & scheduled vehicle & equipment cache checks, BGAN/air card subscriptions.*
- *Renewal of subscription and paid usage fees for MIR3; HRMMST notification system.*

### ***MMRS Mass Casualty Incident & Disaster Response Equipment & Supplies***

- *Prepared the consumable medical supplies (CMS) list to replace expiring supplies in the Strike Team Cache.*
- *Ordered and received the CMS to replace expiring supplies in the Shelter Support Units and the Disaster Medical Support Units.*
- *Replaced CMS in 13 Shelter Support Units August 4-24.*
- *Replaced CMS in 11 Disaster Medical Support Units August 16.*
- *Configured Bariatric Support Unit equipment for PEMS and TEMS bariatric trailers*
- *Replaced consumable medical supplies in the Norfolk Strike Team Cache October 16-28, 2018.*
- *Replaced consumable medical supplies in the York County Strike Team Cache December 17-18, 2018.*
- *Continued rehab on the Southside Bariatric Support Trailer.*
- *Prepared the consumable medical supplies replacement order on the Shelter Support Unit for procurement.*
- *Developed specifications for an enclosed Mini-Ambulance ATV*
- *Developed specifications for replacement Mass Casualty buses*
- *Consumable Medical Supplies were procured and distributed in the Shelter Support Units (13) and the Disaster Medical Support Units (12).*

### ***MMRS Pharmaceutical Caches***

- *Resupplied the Hazmat Drug Boxes (expiring medications); July 25, 2018*
- *Replaced expiring pharmaceuticals in the Regional Hazmat Support Boxes October 31, 2018.*
- *Hazmat Drug Boxes were resupplied and redistributed*
- *Hazmat Drug Box supplies were ordered for a July Replacement.*

### ***MMRS Planning & Program Management***

- *Continued TEMS consultant contract for Program Manager, Mass Casualty Preparedness Coordinator (50%), Program Support Specialist and part-time Program Specialist.*
- *Supported Hampton Roads Planning District Commission administrative/financial services & regional coordination.*
- *Sponsored two HRMMRS staff member's attendance at the National Homeland Security Conference July 9-13. Presented on the Strike Team's response to the Chesapeake Crossing's Fire.*
- *Sponsored one HRMMRS member's attendance at EMI to complete the Emergency Management's Executive Academy August 27-30, 2018.*
- *Sponsored one HRMMRS staff member's attendance in the EMI Advanced Leadership Academy October 22-26.*
- *Sponsored two HRMMRS staff member's attendance in the International Public Safety Association November 13-14, 2018.*

- *Sponsored two HRMMRS staff member's attendance at the National Healthcare Coalition Preparedness Conference November 27-29, 2018.*
- *Presented to the Health and Human Resources Subpanel the creation of a State Medical Assistance Team (SMAT) Program in the Commonwealth January 8*
- *Sponsored one HRMMRS staff member attendance at EMI EM Advanced Academy February 4-8.*
- *Presented to the Regional Chief Administrative Officers an update of the HRMMRS program and the need for increased sustainment funding to manage \$8M of assets and capabilities in the region*
- *Participated in a follow up meeting with VDH EP&R regarding the SMAT Program proposal*
- *Participated in a panel discussion at the VDH Preparedness Academy March 20.*
- *Sponsored two HRMMRS staff member's attendance at the 2018 Virginia Emergency Management Symposium March 26-29.*
- *Prepared and submitted grant proposals for the State Homeland Security Grant Program and the Urban Areas Security Initiative Grant.*
- *Sponsored one HRMMRS staff member attendance at EMI EM Advanced Academy April 15-19, 2019.*
- *Sponsored one HRMMRS staff member attendance at the National Hurricane Conference in New Orleans, LA April 22-25, 2019.*
- *Sponsored one HRMMRS staff member attendance at the National Homeland Security Conference in Phoenix, AZ June 17-20, 2019.*
- *Supported HRMMRS Strike Team Committee meetings.*
- *Participated in various meetings:*
  - *Monthly Eastern Virginia Healthcare Coalition (EVHC) executive committee, Education & Training Work Group, LTC, and full coalition monthly meetings.*
  - *TEMS Education & Training Committee.*
  - *TEMS PI Committee; STEMI, Stroke, Trauma, and Patient & Provider Safety*
  - *VDEM Region 5 SHSP SME review; July 16, 2018*
  - *Virginia Beach EOC (Common Operating Picture); August 24, 2018*
  - *OMD Committee; September 11, 2018*
  - *Hampton Roads Emergency Managers Committee – 10/9; 12/11*
  - *Hampton Roads THIRA Workshop 10/10; 11/9*
  - *All Hazards Advisory Committee - 11/27*
  - *All Hazards Advisory Committee – 01/22/2019; 2/26/19*
  - *Chief Administrative Officers meeting to discuss MMRS funding options 2/20/19*
  - *Hampton Roads Shipboard Firefighting School planning meeting 3/18/19*
  - *State Homeland Security Grant Workshop – 04/11/2019; 05/9/2019*
  - *Marine Firefighting School Meeting –05/2/2019; 05/9/2019*
  - *Hampton Roads All Hazards Advisory Committee – 04/23/2019; 05/28/2019; 06/25/2019*
  - *Hampton Roads Emergency Managers Committee – 04/9/2019; 06/12/2018*
  - *Tidewater EMS Staff meeting – 6/25/2019*

## ***Hospital Preparedness Program/Eastern Virginia Healthcare Coalition (EVHC)***

### ***EVHC Planning and Coordination***

***Dates: Apr 1, 2019 – Apr 30, 2019***

- ***Regional Inclusive Emergency Planning Meeting – April 3, EVHC staff attended the Inclusive Emergency Planning Subcommittee meeting at the Hampton Roads Planning District office located in Chesapeake. Meeting topics included: Hampton Roads Transit and Paratransit, regionally funded Inclusive Populations projects, and regional Inclusive Jurisdiction Re-Entry and Access Authorization Plans for post-disaster.***
- ***Mass Casualty Exercise Planning Meeting – On April 3, the EVHC Training and Exercise Coordinator attended the Eastern Virginia Medical Center Campus-wide Mass Casualty Incident Full Scale Exercise Planning Meeting at the Sentara Norfolk General Hospital.***

- EVHC Acute Care Hospital Focus Group Meeting – April 4, EVHC hosted its first Acute Care Hospital Focus Group meeting. Focus Group meetings are part of new EVHC meeting strategy which will focus on the various member and partner facilities. Meeting topics that were discussed with the hospital partners included the following: Sustainment of previously funded Radiation Portal Monitors; Fixed Satellite Phone Project; Regional Water Project (First Water) for the Southside of Tidewater; Mobile RHCC Upgrades and Sustainment Strategy; Replacement strategy for consumable medical supplies, such as the burn kits, Broselow Kits, etc.; Replacement strategy for TVI 3-Lane decontamination tent and associated equipment, and the Stabilization Treatment in Place (STIP) tent located at Sentara Hospital Virginia Beach.
- EVHC Monthly RHCC Workgroup Meeting – April 8, the RHCC hosted its monthly Regional Healthcare Coordination Center Workgroup meeting. Discussion items included updates to the EVHC RHCC Workgroup Charter, EVHC Inventory Management Specialist, and Capital Project Budget Requests reviewed and ranked.
- Public Information Officer Course Planning - April 9, staff met with Larry Hill, VHD Public Information Officer to discuss conducting a “Spokesperson Training” Course.
- State RHCC Workgroup Meeting – April 10, RHCC Manager attended the monthly state RHCC Manager meeting. Topics included present and future use of the RIO’s System, RHCC common resources, Eastern Region upcoming mass gathering events April 26 – 29, and RHCC updates from around the state.
- Virginia Beach – “Something in the Water” Event Emergency Management Meeting – April 11, staff attended a joint meeting at the Virginia Beach Emergency Operations Center to discuss the upcoming three day event. An event notification was created in VHASS by the Virginia Beach ESF-8 for the event.
- Medically Vulnerable Populations Position – April 12, interviews being conducted to fill the position.
- 2019 Emergency Preparedness Forum – Little Rock Arkansas – April 16-17, the Regional Healthcare Coordinator, Patti Montes, Sentara Health System, Celia Soper and Karen Pohl, Administrator’s with Consulate Healthcare of both Norfolk and Newport News were invited to travel to Little Rock, Arkansas and present as the keynote panel presenters. The presentation was titled “Hurricane Florence: The Reality of Evacuation”, and the almost 200 attendees are active members of the Arkansas Hospital Association. All costs were paid for by the Association.
- Eastern Shore Disaster Preparedness Committee Quarterly Meeting – April 18, the Regional Healthcare Coordinator attend the meeting at the Eastern Shore Fire Training Center located in Accomack County, Virginia.
- Regional Healthcare Cyber Security Workshop & Tabletop Exercise – April 19, EVHC members and partners attended a regional healthcare Cyber Security Workshop & Tabletop Exercise that was hosted by Riverside Health System. The workshop addressed HIPAA compliance and risk management, some specific topics included; HIPAA reporting issues, incident response planning, insider threat and developing an insider threat program, EMR and medical device hacking threats, leveraging the Dark Web and compromised information, and regional information sharing. The tabletop exercise allowed members to test their respective information technology and security plans using a discussion based format.
- 2019 Emergency Preparedness Forum – Little Rock Arkansas – April 16-17, the Regional Healthcare Coordinator, Patti Montes, Sentara Health System, Celia Soper and Karen Pohl, Administrator’s with Consulate Healthcare of both Norfolk and Newport News were invited to travel to Little Rock, Arkansas and present as the keynote panel presenters. The presentation was titled “Hurricane Florence: The Reality of Evacuation”, and the almost 200 attendees are active members of the Arkansas Hospital Association. All costs were paid for by the Association.
- Eastern Shore Disaster Preparedness Committee Quarterly Meeting – April 18, the Regional Healthcare Coordinator attend the meeting at the Eastern Shore Fire Training Center located in Accomack County, Virginia.
- Regional Healthcare Cyber Security Workshop & Tabletop Exercise – April 19, EVHC members and partners attended a regional healthcare Cyber Security Workshop & Tabletop Exercise that was hosted by Riverside Health System. The workshop addressed HIPAA compliance and risk management, some specific topics included; HIPAA reporting issues, incident response planning, insider threat and developing an insider threat program, EMR and medical device hacking threats, leveraging the Dark Web and compromised information,

*and regional information sharing. The tabletop exercise allowed members to test their respective information technology and security plans using a discussion based format.*

- *Long Term Care Site Visit – April 22, a site visit was conducted at Maryview Nursing Care Center located in Suffolk, VA. The visit was at the request of the new, incoming Administrator. Also, in attendance was the Eastern Region Health Emergency Coordinator.*
- *EVHC Monthly Training and Exercise Workgroup Meeting – April 24, the EVHC hosted the monthly Training and Exercise Workgroup meeting. Attendees include representation from Hospitals, and Long Term Care.*
- *State Education Work Group – April 25, EVHC staff participated in the VHHA state Education workgroup meeting. Topics included upcoming coalition training and exercises.*
- *RHCC Activation – April 26, the EVHC RHCC staffing plan was activated to support the “Something in the Water” festival in Virginia Beach. The music festival is anticipated to draw upward of 100,000 people to the Virginia Beach oceanfront. Sentara Virginia Beach General Hospital mobilized the region’s STIP. Hospitals are providing updates in VHASS twice a day through April 29. The CVHC staff agreed to support the EVHC staff as a back-up in the event the need arises.*
- *Executive Council Meeting – April 26, the monthly Executive Council meeting was held at the Chesapeake Public Safety Operations Center.*

*Dates: May 1, 2019 - May 31, 2019*

- *EVHC Monthly RHCC Workgroup Meeting – May 13, the RHCC hosted its monthly Regional Healthcare Coordination Center Workgroup meeting. Discussion items included updates to the EVHC RHCC Workgroup Charter, EVHC Inventory Management Specialist Update, and Surge Plan update to the RHCC Emergency Operations Guide.*
- *AHAC Subcommittee Meeting – May 14, staff met with the Emergency Manager from Norfolk, to discuss THIRA and identified gaps within Tidewater. Subcommittee will continue work and develop priorities identified to present to the AHAC in an effort to have forward movement.*
- *VDH OEP Community Based Emergency Response Seminar – May 17, EVHC staff, Coalition members, and partners attended the annual VDH Community Based Emergency Response Seminar (CBERS), at the City of Chesapeake Public Safety Operations Center. This year the Virginia CHEMPACK Program was the topic and the seminar included sessions on Overview of the CHEMPACK, Overview of the Virginia CHEMPACK Plan, and the various types of Nerve Agents.*
- *Site Visit – Intrepid and Interim Hospice - May 16, staff met with Coordinators from both Hospice providers in Chesapeake to discuss Emergency Preparedness, HVA and VHASS.*
- *Basic Disaster Life Support (BDLS) Course - May 21, the EVHC hosted the BDLS course at Mary Immaculate Hospital in Newport News. Some of the topics included; injuries from natural and manmade disasters, mass casualty incident patient surge, healthcare workforce disaster response and safety, disaster mental health considerations for the whole community, concepts and principles of mass fatality management and life-saving interventions and medical decision making in an altered care environment. Participants included hospitals, long term care, home health, and the Medical Reserve Corps.*
- *EVHC Monthly Training and Exercise Workgroup Meeting – May 22, the EVHC hosted its monthly Training and Exercise Workgroup meeting. The group worked on a long range Training and Exercise Plan. Attendees included representation from hospitals, and long term care.*
- *Border State Meeting – May 22, EVHC Program Coordinator attended the annual meeting of Healthcare Coalitions, Emergency Management, and PHEP for Virginia, North and South Carolina. The meeting was held at the Horry County Public Safety Building in Conway, South Carolina. Discussions included Hurricane Florence responses, hospital and nursing home evacuations, patient and resident surge, dialysis, asset management, best practices for patient/resident transport, and bed coordination. The meeting made significant progress building relationships detailing intra-state communications, and how to best collaborate both before and during emergencies.*
- *VHHA Education Workgroup Meeting - May 30, staff participated in the meeting via conference call. Participated in the VHHA Education Work Group Meeting.*

- Long Term Care Site Visit – May 29, the Program Coordinator was invited to Williamsburg Landing located in James City County to meet with the new Risk Manager to discuss Emergency Preparedness, VHASS and HVA.
- Executive Council Meeting - May 31, the monthly Executive Council meeting was held at Tidewater Emergency Medical Services located in Chesapeake. Some key agenda items included as review of the budget, strategic plan first draft review, staffing, workgroups, trainings and exercise, and website construction.
- RHCC Activation – May 31 – June 3, the RHCC was activated for an active shooter at the City of Virginia Beach Municipal Complex. The RHCC immediately requested through the Virginia Healthcare Alerting and Status System (VHASS) for all hospitals in the Eastern region, to update their clinical bed counts and blood availability. A local Mass Casualty Incident was not declared as few actual patients were transported to local hospitals. There were thirteen people killed. RHCC staff provided patient status updates to regional and state public health coordinator's through-out the weekend, and on Monday before archiving the event.

Dates: Jun 1, 2019 - Jun 30, 2019

- EVHC Monthly Coalition Meeting – June 6, hosted the quarterly coalition meeting. Core members and partners that attended included hospitals, Long Term Care, EMS, LHD, and EVHC staff. Some of the topics included; EVHC Executive Council update, VHASS alerts, Notifications and Events, Virginia Beach MCI update, Regional HVA update and Fiscal Year 2020 Budget update.
- Lifelong Health and Age Related Services (LHARS) Emergency Management Committee Meeting – June 4, the Regional Healthcare Coordinator (RHC) attended Riverside Hospital's LHARS quarterly meeting of emergency management staff. Some topics of discussion were: Evacuation planning; infectious disease; fire plan update; regulatory update for emergency preparedness; business continuity EVHC updates; supply chain, safety and protection, and facilities management updates.
- Joint HPP/PHEP Meeting – June, 5, the RHC attended the HPP/PHEP Coordinators meeting held at the Virginia Emergency Operations Center located at 7700 Midlothian Turnpike, Richmond, Virginia.
- Saberhealth Emergency Preparedness Presentation – June 6, Pete Svoboda, MVP Coordinator, CVHC and Michelle Cowling, EVHC, were invited to the Saberhealth Regional meeting of nursing home administrators, and key staff, to discuss Emergency Preparedness for Long Term Care. The meeting was held at Autumn Care of Mechanicsville, and was well attended by staff from nursing facilities in both Central and Eastern Regions.
- RHCC Notification – June 7 – June 9, the EVHC RHCC was notified via VHASS of the city of Norfolk's annual Harborfest mass gathering event, by Eve Zentrlich of city Norfolk Public Health (ESF-8). The RHCC will not be activated unless needed. The RHCC sent an email to hospitals in the region asking them to keep their Diversion, Clinical and Blood Availability statuses updated at least once each of the three days.
- RHCC Activation – June 11, the EVHC RHCC was activated for an unknown substance ingestion at Southampton High School located in Courtland, Va. Total of eight patients were evaluated, and treated, at Southampton Memorial Hospital, then discharged following a monitoring period. Local and Regional Public Health coordinated the RHCC information sharing. RHCC stood down within four hours.
- State RHCC Workgroup Meeting – June 12, RHCC Manager attended the monthly statewide RHCC Manager meeting. Topics included the implementation of the Virginia RHCC Mutual Aid plan and regional RHCC updates.
- Disaster Management and Emergency Preparedness Course – June 13, EVHC sponsored the American College of Surgeons Disaster Management and Emergency Preparedness course. The course was held at the Eastern Virginia Medical School in Norfolk. Topics included mass casualty incident planning, triage, incident command, injury patterns and pathophysiology, and consideration for special populations. The course was targeted at acute care providers (i.e., surgeons; emergency medicine physicians; emergency room, operating room, intensive care unit, and trauma nurses; and prehospital professionals) who are most likely be the first receivers of casualties following major disasters. Other health care providers, administrators, public health personnel, and emergency managers also attended. The course attendance totaled 26.
- Cardinal Resolve TTX – June 13, the EVHC partnered with VDH to host the Eastern Region 2019 Cardinal Resolve Tabletop Exercise, held at Christopher Newport University located in Newport News, Va. The TTX outlined the responsibilities of public health and community partners in conducting unified surveillance and investigation in the event of a public health emergency, and in developing and implementing a unified strategy

*for the management of medical surge that minimizes the impact on the healthcare system. The TTX attendance totaled 45.*

- *LTC Site Visit - June 17, the EVHC Program Manager, and new MVP Coordinator were invited to visit Advanced Vision Surgical Center located in Williamsburg, Va to meet with staff, and discuss Emergency Preparedness, HVA and VHASS.*
- *LTC Site Visit - June 19, the EVHC Program Manager, and new MVP Coordinator visited Greenbrier Medical Facility located in Chesapeake, VA to discuss Emergency Preparedness, HVA and VHASS with administrator, and key staff. The visit was the second conducted under the new administrator in the last two months.*
- *LTC Site Visit - June 20, the EVHC Program Coordinator was invited to present at the American Healthcare (Heritage Hall) LTC Regional meeting held in Richmond, VA at the VHCA office. The meeting included corporate staff from Roanoke, VA, administrators and directors of nursing from around the Commonwealth.*
- *ACH Site Visits Conducted – June 24 and June 26, the Coordinator conducted site visits to include facility tours at: Sentara Virginia Beach General Hospital, Sentara Princess Anne Hospital, Bon Secours Maryview Medical Center, and Sentara Norfolk General Hospital.*
- *All Hazards Advisory Committee (AHAC) Meeting – June 25, the Coordinator attended the AHAC meeting located in Chesapeake, Va.*
- *Mass Casualty Meeting Virginia Beach EMS – June 27, EVHC Training and Exercise Coordinator attended a mass casualty for mass gathering events meeting at the City of Virginia Beach EMS office. Some of the topics included; Hampton Roads Mass Casualty Incident Response Guide, Working with hospital transfer centers for bed availability, and recent mass gathering events lessons learned.*
- *Executive Council Monthly Meeting – June 28, the Coalition’s Executive Council met at the City of Chesapeake, Public Safety Operations Center.*

*Dates: Mar 1 2019 - Mar 31 2019*

- *Community Pandemic Influenza Planning and Response - March 4, EVHC attended a Community Pandemic Influenza Planning and Response Workshop with Naval Medical Center Portsmouth (NMCP) Public Health Team, Virginia Department of Health (VDH) Regional Emergency Planner, and Regional Epidemiologist. This was an overview and introduction of EVHC, VDH, and NMCP to set future goals and planning.*
- *EVHC HEART Program – March 4, the EVHC Healthcare Emergency Amateur Radio Team (HEART) began amplifier modification to first repeater site at Westminster Canterbury on the Bay.*
- *Meeting with Mathews Co. Emergency Management and Social Services - March 5, the Eastern Region Emergency Coordinator, the Three Rivers Emergency Coordinator and the EVHC Program Manager met with Mathews Co. Director of Social Services and Emergency Services Coordinator to discuss their concerns surrounding the rising number of small group homes in their county, and in particular strategies to address sheltering and evacuation.*
- *2019 Ultimate Caduceus Exercise Planning Meeting - March 5, EVHC Training and Exercise Coordinator met with Naval Medical Center Portsmouth Emergency Manager/FCC Coordinator to discuss changes to the upcoming Ultimate Caduceus 2019 exercise due to loss of the C-17 aircraft and flight schedule changes.*
- *EVHC HEART Program – March 5, the EVHC Healthcare Emergency Amateur Radio Team (HEART) delivered HEART backup antennas to the following healthcare facilities; Riverside Walter Reed Hospital, Bon Secours Maryview Medical Center Portsmouth, Bon Secours Health Center at Harbour View, Sentara BelleHarbour Free Standing Emergency Room, and Southampton Memorial Hospital.*
- *EVHC Monthly Coalition Meeting – March 7, EVHC hosted our monthly coalition meeting. Core and Member and Partners that attended included hospitals, Long Term Care, EMS, Behavioral Health, and EVHC staff.*
- *VHASS Training – March 7, EVHC staff took part in statewide VHASS Training led by VHHA.*
- *Site Visit Long Term Care – March 8, site visit conducted at Heritage Hall Health and Rehab located at 9468 Hospital Ave. Nassawadox, Virginia. Site visit was at the request of the Administrator to review their Emergency Operations Plan, HVA and update VHASS.*
- *Distribution of Equipment – Throughout this report period, EVHC’s Amateur Radio Team completed the distribution of backup antennas to the following: Peninsula Emergency Medical Services Council, Riverside*



*Sanders Retirement Community in Gloucester, Riverside Rehabilitation & Convalescent Center in Warsaw, Bon Secours and Mercy Health Rappahannock Hospital in Kilmarnock, Riverside Convalescent Center in Mathews and Riverside Rehabilitation Hospital in Newport News.*

- *Site Visit – Long Term Care Facility – March 11, staff conducted a site visit at Autumn Care of Suffolk located in Suffolk. The new Administrator and Regional Vice President of Operations were very engaged, and eager to learn about Emergency Preparedness, HVA and the use of VHASS. John Cooke, the Eastern Region Health Emergency Coordinator was also in attendance. A follow-up visit has been scheduled.*
- *College of William & Mary Mass Casualty Incident Table Top Exercise Concepts and Objectives Meeting - March 13, staff participated in the Virginia Department of Emergency Management's Concepts and Objectives meeting in preparation for a table-top, mass casualty exercise planned for October 2019.*
- *Site Visit – Long Term Care Facility/Community – March 13, staff conducted a site visit at Williamsburg Landing located in James City County. The new Director of Facilities, and Risk Manager were engaged, and well under way with their emergency plan. A follow-up visit has been scheduled. Sara Ruch, James City County's Emergency Manager was also in attendance.*
- *Virginia Healthcare Coalition State Workgroup Meetings - March 19, EVHC staff took part in State Workgroup meetings in Virginia Beach that were held in conjunction with the Virginia Department of Health's Preparedness Academy. The EVHC Regional Healthcare Coordinator attended the Regional Coordinators Meeting, and the RHCC Manager attended the joint RHCC Manager and Medically Vulnerable Populations Coordinators.*
- *VDH Preparedness Academy – March 19 – 20, EVHC staff, members and partners attended, and presented, at the Virginia Department of Health Preparedness Academy. Specifically, EVHC and Riverside Health System staff partnered to present on the Hurricane Florence Evacuation Response in the Tidewater.*
- *Ultimate Caduceus Exercise - March 19 – 21, the EVHC participated in the joint Department of Defense (DOD) and National Disaster Medical System (NDMS) Federal Coordination Center (FCC) Full Scale Exercise titled Ultimate Caduceus. The exercise focused on wartime patient movement and placement from an overseas theater of operations to a United States FCC community on the East Coast. For this exercise, the Naval Medical Center Portsmouth was chosen as the FCC. Eastern regional hospitals, in coordination with the RHCC, exercised patient surge in VHASS, Patient Placement Conference Calls, and receiving patients from military medical teams, as well as private EMS partners. Three fourths of the hospitals and two EMS partners participated in the three day exercise. The RHCC also provided satellite and radio communications on site at the Federal Patient Reception Area.*
- *State STIP Workgroup Meeting – March 25, EVHC staff attended the State STiP Phase II Workgroup meeting. The Workgroup discussed updated annex templates to the STIP Contracts.*
- *Virginia Emergency Management Symposium – March 26 – 29, EVHC members and partners attended the Virginia Emergency Management Symposium. EVHC staff also presented on Integration of Healthcare and Local Emergency Management and Vulnerable Population Preparedness.*
- *Site Visit Conducted – March 27, EVHC staff were invited to visit Ft. Eustis US Army Medical Command staff and discuss emergency operations, and a future MCI regional exercise.*
- *Strategic Planning Retreat – March 29, the Executive Council members attended a facilitated retreat to develop both short and long range goals.*

*Dates: Feb 1 2019 – Feb 28 2019*

- *Virginia Healthcare Alerting and Status System Training – February 1, EVHC staff provided VHASS Training to Naval Medical Center Portsmouth Hospital Command Center Staff.*
- *LTCF Site Visit – January 31, the MVP Preparedness Coordinator was invited to Signature Healthcare of Norfolk to provide orientation to the new administrator and also obtain a newly signed Healthcare Facility Memorandum of Understanding.*
- *2019 Ultimate Caduceus Full Scale Exercise - February 4, staff participated in the 2019 Ultimate Caduceus FSE planning meeting, specifically dealing with patient movement and aircraft arrival/departure schedules, and Master Scenario Events List (MSEL) alignment.*
- *2019 Eastern Virginia Medical Center Full Scale Exercise - February 6, staff participated in the Eastern Virginia Medical Center Mass Casualty Incident Full Scale Exercise mid-term planning meeting, specifically*

*dealing with moulage, patient scenario cards and use of the Virginia Healthcare Alerting and Status System (VHASS).*

- *EVHC Monthly Coalition Meeting – February 7, EVHC hosted its monthly meeting. Core Members and partners that attended included hospitals, Long Term Care, EMS, Emergency Management, EVHC staff. New Coalition Executive Committee members introduced.*
- *EVHC Monthly RHCC Workgroup Meeting – February 11, the RHCC hosted our monthly Regional Healthcare Coordination Center Workgroup Meeting. Discussion items included EVHC Cost Share Proposal, EVHC Inventory Management Specialist Update, Capital Project Budget Requests reviewed and voted on, State RHCC Workgroup February Meeting information passed on and reviewed.*
- *State RHCC Workgroup Meeting – February 13, EVHC RHCC Manager attended the monthly state RHCC Managers Meeting. Topics included implementation of the Virginia Long Term Care Mutual Aid Plan and status forms, RHCC updates from around the state and a discussion the RHCC Communications Tests.*
- *Executive Council New Member Orientation – February 13, EVHC hosted its first orientation of new council members. Seven members, two staff and the VHHA Director, Emergency Preparedness were in attendance.*
- *Site Visit – February 12, site visit conducted at Shore Healthcare and Rehab located in Parksley on the Eastern Shore.*
- *Full Scale Exercise Planning Meeting – February 13, EVHC staff attended a Hepatitis A Outbreak Exercise MPM hosted by the Chesapeake Health Department. The exercise is planned for late March 2019. The RHCC will be engaged, as well as utilization of VHASS.*
- *Training and Exercise Planning Workshop (TEPW) – February 19, EVHC staff participated in the City of Virginia Beach Office of Emergency Management’ Training and Exercise Planning Workshop (TEPW).*
- *A TEPW collaboratively established training and exercise program priorities and develop/update the Multi-year Training and Exercise Plan (TEP).*
- *Executive Council Meeting – February 22, EVHC hosted its monthly Executive Council Meeting.*
- *State STiP Workgroup Meeting – February 25, EVHC staff attended the state STiP Meeting. Topics discussed included a STiP Site Assessment Tool, STiP Site Assessment Tool Definitions, STiP MOU’s and Contract’s.*
- *Site Visit Long Term Care – February 26, EVHC staff conducted a site visit and met with the new administrator at Thornton Hall located at 827 Norview Ave. Norfolk, Va. The jurisdictions ESF-8 was also in attendance.*
- *All-Hazards Advisory Committee – February 26, EVHC staff attended the committee meeting. Topics of specific interest included the 2019 Region V THIRA Measure Briefing, and National Guard Presentation and Discussion.*
- *EVHC Monthly Training and Exercise Workgroup Meeting – February 27, the EVHC hosted its monthly Training and Exercise Workgroup Meeting. Topic’s included Review of Exercise and Training Work Group Charter, Budget Requests & Updates, and building an updated Long Range Training & Exercise Plan. Attendees include representation from local and regional public health, hospitals, and long term care.*
- *RHCC Activation – February 27, the EVHC RHCC was activated via VHASS for Naval Medical Center in Portsmouth (NMCP) when they experienced a burst water pipe that carried potable water to the kitchen area of the facility that affected food preparation operations. NCMP requested assistance from the community for 65 inpatient meals and 16 special diet meals. The RHCC coordinated with the ESF-8, and a neighboring hospital, Bon Secours Maryview Medical Center to fulfill all meal requests within two hours.*

*Dates: Jan 1 2019 – Jan 31 2019*

- *Monthly RHCC Communications Test – January 5, RHCC Communications Test was held with all Eastern Region Hospitals, and Long Term Care Nursing Facilities. The RHCC tested VHASS Clinical, Blood Status Boards and the VHASS Event Log.*
- *EVHC STiP Meeting - January 7, EVHC staff held a Stabilize and Treatment in Place (STiP) Planning Meeting with Sentara Health System staff, TEMS Executive Director, Local and Regional Public Health Emergency Planners.*
- *Hospital VHASS Training – January 8, RHCC Manager held Virginia Healthcare Alerting and Status System (VHASS) Training at Bons Secours Maryview Medical Center. Nurse Managers, Security Manager and*

*Healthcare Emergency Manager attended the training. The training included an overview of VHASS, VHASS Hospital Status Boards, Event Details, Event Log and a brief overview of Patient Tracking.*

- *State RHCC Workgroup Meeting – January 9, RHCC Manager attended a joint RHCC Manager and MVP Coordinator online meeting. Topics included the implementation of the Virginia Long Term Care Mutual Aid Plan and building Healthcare Incident Command System (HICS) Incident Management Teams, Nursing Home Incident Command System (NHICS) Incident Management Response Teams in coordination with the regional Healthcare Coalitions.*
- *NDMS Quarterly Drill – January 10, RHCC and EVHC Hospitals participated in the National Disaster Medical System (NDMS) Bed Reporting Drill on VHASS. This drill was held in coordination with Naval Medical Center Portsmouth Federal Coordination Center.*
- *Emergency Preparedness Training – January 10, the EVHC Interim Program Manager (MVP Preparedness Coordinator) was invited to present at the VDH-OLC Emergency Preparedness Training. The presentation included how the Eastern Region successfully engaged with all CMS approved nursing facilities to include some of the following topics for many provider types: “Your Local Healthcare Coalition”, Understanding the LTC Mutual Aid Plan, completion of a Hazard Vulnerability Assessment, Know Your Zone, Trainings and Exercises, and much more.*
- *RHCC Activation Winter Storm – January 13 and 14, the EVHC RHCC was activated for a Winter Storm. The storm was predicted to bring rain, sleet and snow to the region. Most of the region experienced rain, and some gusty winds. No issues other issues were reported by healthcare.*
- *Site Visit - Long Term Care site visit conducted at Dockside Health and Rehabilitation Center, Locust Hill, Virginia on January 16, 2019.*
- *Eastern Shore Disaster Preparedness Coalition Meeting – Staff attend the quarterly meeting held on January 17, 2019 at the Eastern Shore Regional Fire Training Center.*
- *Ultimate Caduceus Tabletop Exercise – January 18, EVHC, Naval Medical Center Portsmouth, Naval Station Norfolk, Terminal Manager Air Mobility Command Norfolk, U.S. Transportation Command, Commander Navy Region Mid-Atlantic Fire and Emergency Services staff participated in Ultimate Caduceus 2019 Portsmouth Federal Coordination Center Tabletop Exercise. The Exercise was in preparation for a Department of Defense and National Disaster Medical System Full Scale Exercise to be held in March 2019 in the Eastern Region. The Exercise will focus on a surge of military and civilian hospitals.*
- *Communications Full Scale Exercise – January 19, the EVHC Healthcare Emergency Amateur Radio Team (HEART) participated in an exercise entitled Perfect Storm 2019 with Western Virginia Amateur Radio and Virginia Department of Emergency Management. The exercise tested the ability to coordinate and communicate statewide via Amateur Radio.*
- *Full Scale Exercise Planning Meeting - January 30, EVHC staff participated in the Eastern Virginia Medical School Mass Casualty Incident Full Scale Exercise Planning meeting. The Exercise will take place in May and will include Eastern Virginia Medical School, Sentara Norfolk General Hospital, and Children’s Hospital of the King’s Daughter.*
- *Tabletop and Full Scale MCI Exercise Planning Meeting - January 28, EVHC staff participated in a regional planning meeting for a MCI Tabletop Exercise (TTX) followed by a Full Scale Exercise (FSE) that will take place in Fall 2019 (TTX) and Spring 2020 (FSE). Staff and participants will be from the College of William and Mary, Virginia Department of Emergency Management, four acute care hospitals, Regional Healthcare Coordination Center, both Tidewater EMS and Peninsula EMS Councils, James City County and City of Williamsburg Fire/Emergency Management, Virginia Department of Health OEP and LHD, Virginia 211, and Departments of Human and Social Services.*

*Dates: Dec 22-31, 2019*

- *Outreach Meeting with Naval Medicine - December 26, EVHC Staff met with Mr. Brett Wallace, Policy Analyst, U.S. Navy Bureau of Medicine and Surgery to discuss the Navy Medicine’s emergency preparedness program and military treatment facility interactions with local/regional civilian Healthcare Coalition’s.*

*Dates: Dec 15-21, 2018*

- Sentara Health Systems Exercise - December 18-19, EVHC staff participated in the final planning meeting, as well as the system wide Evacuation and Surge tabletop exercise. Nine Sentara hospitals participated to include staff from the Sentara Transfer Center located in Norfolk, Va.
- Ultimate Caduceus Exercise Planning Meeting - December 28, EVHC staff met with the Healthcare Emergency Manager from Naval Medical Center Portsmouth to develop the Master Scenario Events List (MSEL) for the 2019 “Ultimate Caduceus” exercise. The exercise is part of a joint military, and civilian, surge exercise scheduled for March 2019.
- LTCF Site Visit – December 19, the MVP Preparedness Coordinator was invited to visit Westminster-Canterbury on the Bay and review disaster and emergency preparedness processes with key personnel.

Dates: Dec 8-14, 2018

- RHCC Activation – December 7-12, the RHCC was activated for Winter Storm Diego. Several Long Term Care Facilities in the Historic Triangle lost power, and one of those facilities also lost heat in an area of the building not covered by generators; therefore, Mobile Medical Assets of portable heaters were deployed out of the regional cache. No other issues.
- Panel Presentation College of William and Mary - December 11, staff participated in a small panel discussion to better detail how EVHC would assist during an MCI. Panel presenters also included Williamsburg Fire Administration, Office of the Medical Examiner, Riverside Health System, and Sentara Hospital - Williamsburg.
- HEART Amateur Radio – December 12, members brought a new radio repeater online at Riverside Walter Reed Hospital. The repeater will give the HEART better coverage in the areas of: Tappahannock, Northern Neck and Gloucester Area.

Dates: Dec 1-7, 2018

- Pediatric Disaster Response and Emergency Preparedness Training – On December 4 and 5, sponsored the Texas A&M Engineering Extension Service (TEEX) Pediatric Disaster Response and Emergency Preparedness hosted by Children’s Hospital of the King’s Daughter. Course participants included civilian and military advanced healthcare providers, EMS, Emergency Management, Healthcare Emergency Management, Security, EVHC staff and Medical Reserve Corps members.
- Healthcare System Wide Evacuation/Surge Tabletop Exercise Planning Meeting – On December 5, staff participated in the Sentara Healthcare System Wide Evacuation/Surge Tabletop Exercise Planning Meeting.
- EVHC Monthly Coalition Meeting – On December 6, hosted the monthly coalition meeting. Core and Member Partners attended, annual elections held. Joel Pitts, Healthcare Emergency Manager, Sentara Princess Anne Hospital will be the new EVHC Chairperson, and Doug Smith Riverside Health System Emergency Manager is the new Vice Chairperson.
- Stop the Bleed Train the Trainer - On December 7, coordinated a “Stop the Bleed Train the Trainer” course between Norfolk Fire/EMS and Sentara Leigh Hospital. The course was held for Nurse Managers to become in-house trainers for the hospital.
- BGAN Satellite Test - On December 3, the HEART conducted a successful BGAN Satellite Test with VDH and EVHC.

Dates: Nov 24-30, 2018

- Cyber Security Tabletop Exercise - On November 26, EVHC staff participated in a Regional Cyber Security Tabletop Exercise planning meeting with Riverside Health System Emergency Management and Information Technology staff.
- Emergency Management Meeting – On November 29, participated in the Portsmouth Naval Medical Center Emergency Management Committee meeting.
- Basic Disaster Life Support Training - On November 28, EVHC hosted an eight hour BDLS course with 30 attendees from hospitals, EMS, Long Term Care and MRC. Topics included Disaster Medicine, and Public Health Preparedness and basic response.

- *RHCC Activation* – On November 26, the RHCC was activated for an IT system failure at Chesapeake Regional Medical Center. The failure caused the loss of landline phone service and EMR access. RHCC provided situational awareness to regional public health, hospitals, EMS and emergency managers. The hospital activated their Emergency Operations Plan, used Cell and Radio Communications, and paper charting as part of their redundant Communications Plan. Landline phone service restored within two hours, and IT system restored six hours.
- *Dates: Nov 10-17, 2018*
- *Virginia Medical Center Campus-Wide Full-Scale Exercise Planning Meeting* – On November 14, EVHC participated in a mass casualty full-scale exercise planning meeting. The MCI exercise will involve the Eastern Virginia Medical Center campus entities: Sentara Norfolk General Hospital, Sentara Heart Hospital, Children’s Hospital at Kings Daughters and Eastern Virginia Medical.
- *International Public Safety Association Mass Casualty Seminar* – Participated in a “cross-disciplinary” training opportunity for all public safety officials, held on November 14-15, 2018 at Rachel M. Schlesinger Concert Hall and Arts Center, NOVA’s Alexandria Campus, Alexandria, Virginia.
- *Full-Scale National Disaster Medical System (NDMS) Patient Movement Exercise Planning Meeting* - On November 13, EVHC hosted a Disaster Medical System (NDMS) Quarterly Meeting at the Tidewater Emergency Medical Service Office in Chesapeake Virginia. Meeting attendees included civilian and military partners, hospitals, Emergency Management, EMS and Department of Defense staff. The meeting including the following: Memorandum of Agreements updates with hospitals in the Eastern Region, an NDMS checklist development for hospitals, and initial planning for a March 19 – 22, 2019 Full Scale NDMS Patient Movement Exercise.

*Dates: Nov 3-9, 2018*

- *Regional Table Top Exercise "Winter Storm Grayson II"* – Eastern Virginia Healthcare Coalition hosted Regional Table Top Exercise “Winter Storm Grayson II.” Participants included End Stage Renal Disease (Dialysis Centers), Long Term Care Facilities, Intermediate Care Facilities, Assisted Living Facilities, Home Health Agencies, Hospice, Transportation providers, Public Health, and Emergency Management.
- *NC-VA-SC Border State Conference Call* – Discussion with Border Coalitions regarding hosting a Tri-State exercise for patient/resident movement across state borders.

*Dates: Oct 20-26, 2018*

- *Site Visits: Long Term Care* site visits were conducted at Portsmouth Health and Rehab, Chesapeake Healthcare and Rehab, Bayside of Poquoson between October 22 and 24.
- *EVHC Exercise and Training Workgroup*: On October 24 workgroup discussed the Multi-year training plan, reviewed after action reports from the previous month’s exercise and reviewed training feedback from training courses for this fiscal year.
- *Eastern Shore Disaster Preparedness Coalition Meeting*: Participated in the Virginia Eastern Shore meeting to discuss emergency preparedness planning, mitigation, response and training on October 25
- *VHEMP Exercise and Training Workgroup*: Participated October 26 in the state-wide Virginia Healthcare Emergency Management Program meeting, discussed training needs survey for healthcare, reviewed charter, and upcoming training events.
- *VHASS Activations*:
  - *Shore Health and Rehab Repopulation*: Movement of 42 patients from a temporary wing to their permanent residential wing following facility renovations (actual move used for training)

*Dates: Oct 13-19, 2018*

- *Site Visits: Long Term Care* site visits were conducted at Heritage Hall in Nassawadox, and at Portsmouth Health and Rehabilitation Center on October 15 and October 18, respectively.
- *Nursing Home Incident Command System (NHICS)*: The EVHC sponsored and conducted NHICS one-day training in Newport News on October 16 and in Virginia Beach on October 17

- Shakeout Exercise: EVHC Staff conducted a regional earthquake communication exercise through VHASS on Oct 18
- Homeland Security Information Network (HSIN): EVHC Staff participated in a HSIN applications seminar in Chesapeake on October 19.
- ESF-8 Plan Review: EVHC staff participated in a review of the Virginia Beach ESF-8 response plan on October 19.
- RHCC Activations:
  - Shakeout Exercise October 18, 2018

Dates: Oct 6-12, 2018

- Full Scale Ebola Exercise: Chesapeake Fire Department, Chesapeake Regional Medical Center, Medical Transport Incorporated, and Sentara Princess Anne Hospital participated in the regions annual Highly Infectious Disease exercise on October 9. The Medical Director of Unique Pathogens at VCU, the Unique Pathogens Grant Manager for Virginia, and officials from VDH, VHHA, and DEQ participated in the exercise as well.
- Urban Area Security Initiative Meeting: The Regional Healthcare Coordinator participated with jurisdictional Emergency Managers to update the Eastern Regions Threat and Hazard Identification and Risk Assessment (THIRA) on October 10.
- Certified Hospital Emergency Coordinator (CHEC) Training: The Regional Healthcare Coordination Center Manager provided CHEC training in Gloucester from October 10-12.
- Hurricane Table Top Exercise: EVHC staff facilitated and evaluated a table-top exercise with the eastern region's Medical Facilities of America, Long Term Care facilities addressing their emergency and communications plans in response to a category 4 hurricane on October 11.
- RHCC Activations:
  - Ebola Exercise

Dates: Sept 22-28, 2018

- Hurricane Florence Follow-up: Meeting with Compassionate Hospice on September 24 to discuss issues surrounding hospice respite bed availability during evacuation of Zone A in the region.
- Emergency Preparedness Assist Visits: The Medically Vulnerable Populations Coordinator visited Bayside Health and Rehab and Beacon Shores Nursing and Rehabilitation on September 26.
- GER Patient Tracking Teleconference: Participated in teleconference on September 27 to review Patient Tracking Pilot Program with Global Emergency Response and James City County leadership.
- Executive Council Meeting: The EVHC Executive Council met to finalize updates of Preparedness plan and to perform strategic planning on September 28.
- RHCC Activations: EXERCISE Ebola Virus Disease in North Kivu Sep 25, 2018 EXERCISE

Dates: Sept 15-21, 2018

- Hurricane Florence: Continued direct support to region healthcare teams in response to evacuation order of Zone A in Hampton Roads, re-entry of evacuated facility patients concluded September 18.
- Norfolk LEPC: Attended the City of Norfolk Locality Emergency Planning Committee on September 19.
- Transport provider training: Provided Highly Infectious Disease training for Medical Transport Incorporated on September 19.
- Infectious Disease: Provided emergency management and hospital acquired infection training for long term care administrators and nurse's seminar held on September 18.
- Hurricane Florence: Developed After Action Report and Improvement Action Plan for RHCC response to Hurricane Florence on September 20.
- Medically Vulnerable Populations: Conducted the bi-monthly MPV meeting at the Chesapeake Public Safety Operations Center on September 20, discussed evacuations during Florence.
- RHCC and HDOC Meeting: EVHC and Local Health District Emergency Coordinators debriefed response efforts to Hurricane Florence on September 21.
- Norfolk Airport Exercise: Provided RHCC response efforts during Mass Casualty Tabletop Exercise at Norfolk International Airport on September 21

- *STiP Deployment: Sentara Health System with assistance of local MRC volunteers deployed the Stabilize and Treat in Place alternate care facility to NAS Oceana for Navy Air Show on September 21.*

*Dates: Sept 8-14, 2018*

- *Hurricane Florence*

*Dates: Sept 1 -7, 2018*

- *DaVita Dialysis: Worked with Southside DaVita Dialysis Regional Administrator to correct and update 12 DaVita Centers VHASS accounts on September 4.*
- *Shake-Out Exercise: EVHC Staff met on September 4 to finalize Shake-Out exercise objectives for all facilities in the region for the October 18th statewide exercise.*
- *VHEMP: Attended the Regional HPP Coordinators meeting and Joint Public Health and HPP Coordinators meeting at VHHA on September 5.*
- *Coalition Meeting: The EVHC conducted their monthly meeting for all coalition members at the Tidewater EMS office on September 6.*
- *NDMS Workgroup: In conjunction with Naval Medical Center Portsmouth, the EVHC conducted a working group to solidify NDMS patient movement from and to the region with regional acute care facilities on September 6.*
- *US Renal Care: Met with US renal care administrator in Warsaw, VA to discuss CMS rule and VHASS on September 7.*

*Dates: August 25-31, 2018*

- *Preparedness Academy: Worked with VDH Emergency Preparedness and Readiness Academy team in evaluating three potential conference venues from Chesapeake to Williamsburg on August 27.*
- *RHCC Development: The RHCC Manager attended the Virginia State Police Fusion Center Liaison Workshop on August 27 & 28.*
- *Intermediate Care Facility Plans: On August 29, met with Hampton-Newport News Community Services Board Quality Assurance team, Peninsula Health District Emergency Coordinator, and Deputy Emergency Manager of Hampton to refine a multi-facility, all-hazards plan.*
- *Regional Medical Assets: Met with leadership at St. Mary's Home for Children on August 30 to develop a regional, deployable cache of durable medical equipment for medically vulnerable populations.*
- *Executive Council Meeting: The EVHC Executive Council met on August 31 to perform a review of 2018 Preparedness Plan and to review/approve budget requests for 2018 training and exercises.*
- *Site Visits: Emergency Preparedness visits to assist with emergency plans were performed at Kempsville Health and Rehabilitation Center, Sentara Life Care, Lake Prince Center, and the Chesapeake throughout the week.*

*Dates: August 18-24, 2018*

- *Emergency Management Orientation: Met with new Emergency Manager for Southampton Memorial Hospital on August 20 to orient him to the Coalition mission and HPP policies and objectives.*
- *Virginia Beach and Family Assistance Center: Participated in the City of Virginia Beach and Naval Air Station Oceana Family Assistance Center Exercise on August 21.*
- *Mary Immaculate Evacuation Exercise: Participated in the Bon Secours Mary Immaculate Hospital Evacuation Exercise on August 21 and 22.*
- *Exercise and Training Workgroup: Participated in the Virginia Healthcare Emergency Management Programs Exercise and Training Workgroup meeting on August 23.*
- *Exercise Development: Met with Long Term Care, Dialysis, Hospital and Emergency Managers to further develop a table top exercise surrounding transportation issues on August 24.*
- *Site Visits: Emergency Preparedness assist visits were performed at Maryview Nursing Center and Autumn Care in Portsmouth and with the Western Tidewater Community Service Board throughout the week.*

*Dates: August 11-17, 2018*

- *Regional Healthcare Coordination Center (RHCC) Meeting: On August 13 the RHCC Workgroup met to refine the coalition's mobile medical assets cost sustainment model.*
- *Generator Test: Conducted a successful test of the Southside RHCC emergency generator on August 14.*

- *Hampton Roads Emergency Management Committee (HREMC): Attended the August 14 HREMC meeting at Naval Station Norfolk highlighted by a briefing of the Peninsula Access and Functional Needs Exercise conducted August 10.*
- *Dialysis: Met with Fresenius Kidney Care, Southside Tidewater Regional Administrator and the Emergency Managers from Norfolk and Virginia Beach on August 15 to review plans and determine gaps in emergency training, exercises and planning.*
- *Site Visits: Emergency Preparedness assist visits were conducted at four City of Virginia Beach Intermediate Care Facilities and Norfolk's Thornton Hall, Onancock's The Hermitage, and Virginia Beach's Kempsville Health and Rehabilitation facilities throughout the week.*
- *Urban Area Security Initiative (UASI): Participated in the Hampton Roads Planning District Commission, All Hazards Advisory Committee's UASI Grant Allocation Workgroup on August 16 to determine regional priorities and projects.*
- *Transport Company Training: Provided Highly Infectious Disease Personal Protected Equipment training for Medical Transport Inc. on August 17.*

*Dates: August 4-10, 2018*

- *Full Scale Exercise Mid-Planning Meeting: On August 6 the EVHC hosted a meeting with community stakeholders to coordinate exercise objectives and timeline for a November Highly Infectious Disease (HID) patient presentation at a community hospital and transfer to the region's HID assessment hospital.*
- *Medical Cache: EVHC Staff met with Intermediate Care Facility leadership on August 7 to determine stocking levels, deployment plan, and sustainment plan for a regional trailer to meet the needs of ICF facilities in the region.*
- *Nurse Managers: Delivered the quarterly diversion report at the Tidewater EMS Council Nurse Managers meeting held on August 8.*
- *Site Visits: Disaster Preparedness assistance visits were performed by EVHC staff with Abingdon EMS, Autumn Care of Chesapeake, The Chesapeake, Westmorland Health and Rehabilitation Center, and Signature Health Care in Norfolk throughout the week.*
- *Mass Casualty Exercise: On August 10 EVHC staff evaluated Sentara Princess Anne and Sentara Virginia Beach General Hospitals staff in response to a USN aircraft mishap and subsequent Mass Casualty Incident. Primary objectives was to evaluate the triage, treatment, transport and tracking of patient's from the Naval Air Station to the regions hospitals.*

*Dates: July 28 – August 3, 2018*

- *Interoperable Communications: On July 31 the Regional Healthcare Coordination Center staff met with Virginia Defense Force communication personnel at the south-side EVHC mobile command trailer to review communication capabilities and future exercises opportunities.*
- *Homeless Health: The Medically Vulnerable Population Coordinator attended the Homeless Healthcare Workshop hosted by the City of Norfolk at Norfolk State University on July 31.*
- *Patient Tracking Training: Provided VHASS Patient Tracking training for emergency department registration staff at Sentara Virginia Beach General Hospital on July 31 and Sentara Princess Anne Hospital on August 1.*
- *Site Visits: Emergency Preparedness assist visits were made on August 1 to Concordia Transitional Care in Suffolk and on August 2 to Holiday House in Portsmouth.*
- *Volunteers: Attended the Virginia Peninsula Voluntary Organizations Active in Disasters meeting on August 2.*
- *Table Top Exercise: A hurricane scenario table-top exercise was facilitated for multiple medically vulnerable population facilities in Chesapeake on August 3.*
- *Concept of Operations Meeting: Regional dialysis, local health department and coalition leadership met on August 3 to discuss and exercise transportation gaps identified during 2018 ice storm in Hampton Roads.*

*Dates: July 21-27, 2018*

- *National Disaster Management System (NDMS): On July 23 new NDMS Memorandums of Agreements were distributed to EVHC Acute Care Hospitals at the request of the Naval Medical Center Portsmouth, the regions Federal Coordination Center.*



- *All Hazards Advisory Committee (AHAC): Participated in the July 24 Hampton Roads Planning District AHAC meeting, topics include UASI grant funding, AHAC membership and Charter revisions. EVHC Regional Healthcare Coordinator was placed onto the UASI grant review committee as the healthcare subject matter expert.*
- *Site Visit: The Long Term Care Coordinator performed a site visit on July 24 to the Princess Anne Health and Rehabilitation Center with the Virginia Beach Health Department Emergency Coordinator.*
- *VHASS Training: VHASS training provided on July 24 to Peninsula and Hampton Health District staff targeting event notifications and response during and disaster.*
- *Old Dominion University: On July 25 the Regional Coordinator met with ODU staff at the Virginia Modeling and Simulation Center to discuss previous vulnerable populations projects performed and to determine costs for future development of modeling or simulations useful for healthcare related responses to disasters.*
- *EVHC Exercise and Training Workgroup (ETWG): The ETWG met on July 25 to discuss the long range training plan, review grant proposal check-sheet, and determine training locations for current fiscal year approved projects.*
- *Peninsula Emergency Management: The RHCC Manager attended the Peninsula LEPC meeting and the quarterly Middle Peninsula/Newport News Emergency Managers meetings on July 26.*
- *Atlantic Fury AAR: Participated in the VDH EP&R led Atlantic Fury After-Action Report meeting on July 27.*

*Dates: July 14 – July 20, 2018*

- *Trainings: The RHCC Manager and Long Term Care Preparedness Coordinator attended the following: Go To Webinar – Lessons Learned CMS Final Rule & All-Hazards Risk Assessment.*
- *Long Term Care Site Visits: The Long Term Care Preparedness Coordinator conducted site visits at the following Long Term Care Facilities: Consulate Healthcare of Norfolk and Concordia Transitional Healthcare – River Pointe for training of new staff.*
- *Meetings: Conducted meetings with the Healthcare Emergency Amateur Radio Team, Sentara Virginia Beach General Hospital for MCI/Evac Bus and STiP, Norfolk LEPC, Southampton Memorial Hospital Emergency Manager and Westminster-Canterbury on the Bay to discuss Emergency Preparedness next steps. Participated in the State Vulnerable Populations Workgroup Conference Call.*
- *RHCC Activation: None this period*
- *VHASS Events Created: Loss of Phones at a LTCF*

*Dates: June 30 – July 6, 2018*

- *Hospice Site Visit: On July 2 the Regional Healthcare Coordinator met with leadership at Intrepid Hospice to review CMS requirements, Coalition mission, and regional objectives in healthcare emergency management.*
- *Coalition Meeting: The EVHC conducted a monthly business meeting on July 5 to review close-out reports for budget period one, and to discuss VHEMP guidelines for programs and purchases in budget period two.*
- *Long Term Care Site Visit: The Long Term Coordinator met Western Tidewater Community Services Board leadership on July 3 to discuss emergency preparedness plans and communications.*
- *RHCC Activation: None this period*

#### ***VA-1 DMAT (Disaster Medical Assistance Team – federal team)***

- *Supported team leadership meetings held August 21 (9 attended) and September 18 (10 attended, two via teleconference) **October 16 (eight attended, two via conference call), December 18 (six attended), January 15 (six attended) and February 19 (seven attended) April 16 (10 attended) and June 18 (six attended)** at the council office. **The July 17 meeting was canceled due to preparations for the NDMS Training Summit; the November 20, March 19, and May 21 meetings were canceled.***
- *Continued providing 96 sq. ft. locked storage for team uniforms and gear.*
- *The team rostered personnel for a 35-person on-call DMAT in August, **December, March, and June** and supported other DMAT teams around the country by “loaning” personnel to backfill vacant roster positions when needed.*
- *The team rostered 23 personnel to attend the NDMS Training Summit at the Georgia World Congress Center in Atlanta, Georgia July 23-27, 2018.*
- *The team sent one member to TCCT Training - Anniston, AL August 20-24, 2018*

- *The team sent one member to JPATS Training – USVI August 20-23, 2018*
- *The team sent three members to FIU AI Basic Course Training 003 Florida International University, Miami, FL September 9-15, 2018; sent one member September 24-28, 2018*
- *A “C2” command and control kit assigned to VA-1 and stored in the council office was regularly inventoried and maintained by team logistics personnel.*
- *As of September 30 the team had 59 federal personnel; as of December 31, the team had 55 federal personnel. Nine members tendered resignations during first quarter; four members tendered resignations during second quarter; three new members added during the 4<sup>th</sup> quarter*
- *The team sent three members to backfill PA-3’s response to Hurricane Michael.*
- *The team sent one member to the Secretary’s Operation Center (SOC) in response to Hurricane Michael*
- *The team sent one member to the Secretary’s Operation Center (SOC) in response to Hurricane Yutu*
- *The team sent one member to FIU Aeromedical Evacuation Team Basic Course Training, Florida International University, Miami, FL December 2-8, 2018*
- *The entire team has been directed to complete NDMS mandatory on-line training prior to January 31, 2019*
- *The team sent one member to FIU Aeromedical Evacuation Team Basic Course Training, Florida International University, Miami, FL January 7-11, 2019*
- *The team sent one member to DMAT Cache Review, NDMS HQ Staff, January 27-February 2, 2019*
- *The team sent one member to 2019 SOTUA, NDMS Health and Medical Task Force, January 27-30, 2019 (SOTUA Postponed to February 6, 2019)*
- *The team sent four members to EMR Application Training, NDMS HQ Staff, January 27-30, 2019*
- *The team sent one member to 2019 ASPR Incident Management Team Training March 4-8, 2019*
- *50 members, family, and guests attended the VA-1 DMAT 15 Year Anniversary Celebration, Double Tree by Hilton Hotel Virginia Beach, VA, March 9, 2019*
- *The team sent one member to FIU Aeromedical Evacuation Team Basic Course Training, Florida International University, Miami, FL, March 10-16, 2019*
- *The team sent one member to FIU Aeromedical Evacuation Team Basic Course Training, Florida International University, Miami, FL June 2-8, 2019*
- *The team sent two members and one instructor to the Center for Domestic Preparedness for DMAT 101, Anniston, AL; June 3-8, 2019*
- *The team one instructor to the Center for Domestic Preparedness for DMAT 101, Anniston, AL; June 22-29, 2019*
- *Federal NDMS recruitment and hiring began during the third quarter FY18 and continues through first quarter FY19 with hiring for medical officers, advanced practitioners, nurses, pharmacists, paramedics, logisticians, and IT specialists. A cumbersome federal hiring process was modified to allow for direct hiring; however, it remains a difficult process to navigate thus very slow. During the 3<sup>rd</sup> quarter VA-1 DMAT was advised by NDMS that there are 42 prospective members in the hiring process.*