

Tidewater Emergency Medical Services Council, Inc.

**Governance Committee
Minutes – August 21, 2018**

Present

Jeff Meyer, Chair
Jeff Wise
Brian Spicer
David Long

Absent

Chris Jacobs

1. The chair called the meeting to order at 10 am. A motion passed to approve the meeting minutes of March 1, 2018.
2. Board of Director vacancies:
 - a. Frances Emerson – Norfolk; she has retired from the City of Norfolk and tendered her resignation from the Board.
 - b. Wayne Shank – Virginia Beach; Wayne has communicated he would like to resign at the end of his term (March 2019)
 - c. Jeff Wise – Norfolk; Chief Wise is set to retire in January 2019. He will resign at the end of his term (March 2019)
 - d. Dan Norville – Norfolk; Chief Norville is set to retire in June 2019. He will resign at the end of his term (March 2019)

Mr. Long noted that the Board of Directors are due for reappointment March 2019. It was suggested to conduct an inquiry at the next board meeting to identify those directors that do not wish to be reappointed.

Mr. Long advised he had a conversation with Ed Brazle regarding his interest in serving as a member of the governance committee, and he advised that he would be interested. Following discussion, Jeff Meyer stated he would reach out to Ed and formalize the request and acceptance. .

3. Strategic Plan – the members discussed identifying the “Top 3” initiatives. Members identified: 2.2 Support opportunities for improved preparedness for and management of mass casualties, 3.1 Promote the concept of regionalized training opportunities, including simulation training and assessment of the need for a regional EMS training academy, that leverage the efforts of TCC, other training centers, individual agencies, EVMS and the council, and 4.1 Collect and analyze patient and system data; develop and communicate appropriate performance improvement messages to providers and stakeholders as the top three initiatives; however, members agreed to survey the entire board of directors and the medical operations committee. Mr. Long agreed to send a survey and collate results.
4. With no additional business, the committee adjourned at 11:30 am.

Minutes prepared by David Long