

Tidewater Emergency Medical Services Council, Inc.

**Governance Committee
Minutes - March 1, 2018**

Present

Jeff Wise, Chair
Jeff Meyer
Jim Chandler

Absent

Chris Jacobs
Brian Spicer

1. The chair called the meeting to order at 10 am. A motion passed to approve the meeting minutes of August 29, 2017.
2. Revise regional Strategic EMS Plan as a recommendation for the Board of Directors – Members reviewed and discussed the following:
 - a. Review mandates regarding regional EMS councils in Code of VA, EMS regulations and contractual requirements
 - b. Review state EMS plan
 - c. Review SWOT analysis conducted by the Board and committees
 - d. Review Vision and Mission Statements

Mr. Chandler noted he had communicated with the region's public health directors in early 2017 and again this week inviting plan input, and to attend the March 8 Board meeting if desired. Plan revision was also noted in the *RESPONSE* newsletter, again inviting input. Other than the discussions during the EMS committees and the December Board meeting, and the updated SWOT, no additional input has been received.

Members then worked item-by-item through the plan, incorporating items identified during the recent SWOT analysis and removing/revising items in the previous plan that have been accomplished or no longer identified as a priority. Mr. Chandler agreed to clean up the revisions and send to the committee for review. A copy of the marked-up plan is attached to these minutes, and members agreed to present this to the Board as a recommendation for adoption on March 8.

Members also agreed to recommend to the Board that during the Board meeting in June, they use a process to prioritize the various initiatives in the revised plan so that organization can focus on some early high priority items.

3. Discuss Weber Education and Research Fund Advisory Board: follow up and recruitment – Mr. Chandler briefed the committee that the Weber Fund Advisory Board needs four community members and one representative from the Board of Directors, and he asked the committee for assistance in recruiting members. He indicated that two community members have stepped forward. He indicated there is no set timeline to initiate the Advisory Board but he would like to see momentum

maintained and the President, with the concurrence of the Board of Directors, make initial appointments on March 8.

4. Discuss committee chair succession – Chief Wise indicated he would be retiring from his city position during the next year and wished to discuss committee chair succession. He indicated he could remain on the committee if desired. Mr. Meyer indicated he would be interested in chairing the committee. It was also felt the committee needs to recruit another member to help ensure adequate participation. Chief Wise will speak to Dr. Martin regarding chair turnover and request for an added committee member.
5. With no additional business, the committee adjourned at 11:45 am.

Minutes prepared by Jim Chandler