

Tidewater Emergency Medical Services Council, Inc.

**Governance Committee**

**Minutes - March 6, 2015**

*Present*

George Yacus, Chair  
John Hoffler  
TJ McAndrews  
Jim Chandler

*Absent*

Jeff Wise

1. Dr. Yacus called the meeting to order at 2:05 pm. A motion passed to approve the February 10, 2014 minutes.
2. Review input and develop slate of nominations for Board of Directors, officers and Executive Committee members for elections, March 19, 2015:
  - a. Nominations and appointments from the various jurisdictions and organizations were reviewed:
    - i. City of Franklin – Terry Bolton
    - ii. Northampton County – Hollye Carpenter
    - iii. City of Virginia Beach – Bruce Edwards, Chris Jacobs, Stewart Martin, Wayne Shank and Kent Weber
    - iv. City of Chesapeake – John McNulty, Thom Schwalenberg and Donna Marchant-Roof
    - v. City of Suffolk – John Hoffler
    - vi. City of Portsmouth – Jeff Meyer
    - vii. Accomack County – Charles “C Ray” Pruitt
    - viii. Southampton County – Brian Steelman
    - ix. Special Operations – TJ McAndrews
    - x. Virginia Emergency College of Emergency Physicians – Lewis Siegel
    - xi. Tidewater Emergency Nurses Association – Janice McKay
    - xii. At-large – The committee nominated incumbent Rick Craven
    - xiii. No official nominations received from City of Norfolk. Committee nominated the incumbents – Paul Holota, Dan Norville and Jeff Wise (city nominations will override committee nominations if/when received)
    - xiv. No official nomination received from Isle of Wight County. The committee contacted new Emergency Services director Jeff Terwilliger who indicated he would be the county’s nominee
    - xv. No official nomination received from Virginia Hospital and Healthcare Association. The committee nominated incumbent Genemarie McGee (a VHHA nomination will override the committee nomination if/when received).
    - xvi. No official nomination received from Eastern Virginia Medical School. Recent correspondence with EVMS indicates they plan to make a nomination. The committee agreed to keep seat vacant pending an EVMS nomination.

- b. The committee discussed officer nominations. The committee agreed to nominate Dr. Martin, incumbent, as president. Dan Fermil is vacating his seat so a new vice president needs to be nominated. It was agreed to nominate Rick Craven pending his concurrence. It was agreed to nominate Kent Weber, incumbent, as treasurer.
  - c. The committee agreed to nominate the four incumbents for the at-large seats on the Executive Committee: Hollye Carpenter, John Hoffler, Genemarie McGee and Dan Norville.
  - d. The executive director will prepare a slate of nominees based on the committee's decisions for distribution to the Board in advance of the elections.
  - e. Dr. Yacus will run the elections, and will ask for additional nominations from the floor for all seats.
3. FY15 revision of the TEMS strategic plan (for new plan, 2015 – 2018)
- a. Review Code of Virginia, Regulations and Contract language – Mr. Chandler noted that the Code and Regulations have not changed since the last review. The contract language did change related to payment for consolidated testing, not pertinent to our plan.
  - b. Review/discuss public input – two items were received and extensively discussed. Where appropriate, the suggestions were incorporated in draft plan revisions. See attached draft.
  - c. SWOT analysis (initiate, and continue at Board meeting) – utilizing the SWOT performed by the Board on 3/13/2014, the committee recommended addition of several items. See attached draft.
  - d. Review Mission and Vision statements
    - i. It was agreed to recommend a revision to the Vision as follows: “Timely response ~~and with~~ with skillful, quality treatment ~~with safe and rapid transport to quality definitive care~~ for our patients.” This revision takes into account the input received and also relies less on transport as we look ahead to the concepts of mobile integrated healthcare.
    - ii. It was agreed to recommend a revision to the Mission as follows: “Reduce ~~morbidity and mortality~~ death and disability by facilitating regional cooperation, planning, and implementation of an integrated emergency medical services system.” This revision updates the same concept with more easily understood terms by the general public and is consistent with language used in the state EMS plan.
  - e. Review core strategies and strategic initiatives – reviewed during “b” above.
  - f. Determine plan revisions/Develop recommendations for Board – Dr. Yacus will walk the board through a SWOT process, starting with the committee's recommendations. He will then review the strategic plan changes recommended by the committee based on the public input and committee discussions, and will guide the board through any final changes based on additional issues identified during the SWOT or subsequent discussions. The final action will be adoption of a new 2015-2018 Strategic Regional EMS Plan.

4. Other, Set next meeting – Members discussed Dr. Yacus’s departure from the board, the need for at least one new member, and committee chairmanship. No decisions reached. Next meeting not scheduled.
5. Adjourn – with no additional business, the meeting adjourned at 4:30 pm.

Minutes prepared by Jim Chandler