

Tidewater Emergency Medical Services Council, Inc.

**Governance Committee
Minutes, May 6, 2013**

Present

George Yacus, Chair
John Hoffler
TJ McAndrews
Jeff Wise
Jim Chandler

1. Dr. Yacus called the meeting to order at 2:00 pm. Following a quick review, a motion passed to approve the February 4, 2013 committee minutes as distributed.
2. Review/Revision of the TEMS strategic plan
 - a. The committee reviewed §32.1-111.11 and 32.111.3 of the Code of Virginia, EMS regulations related to regional EMS councils and the VDH/TEMS contract language.
 - b. The committee reviewed the September 2012 Board of Directors discussions and input regarding the current strategic plan.
 - c. The committee reviewed the current Vision, Mission Statement, Core Strategies and Key Initiatives.
 - d. The committee conducted a preliminary SWOT analysis (attached).
 - e. Following these activities, the committee agreed to prepare recommendations for the Board of Directors June 13 meeting including:
 - i. To identify only one annual highest priority initiative within each of the Core Strategies so that committees, the board and staff can focus on that priority.
 - ii. To recommend deletion (due to completion or relevance) of initiatives 1.2, 2.2 and 3.2 (combining the intent of 3.2 with 3.1).
 - iii. To recommend the addition of the following phrase to 5.3: "...recognizing the differences between career and volunteer personnel as well as the effects of high call volume."
 - iv. To use the committee SWOT as a starting point, and continue the SWOT with the Board.
 - f. Mr. Chandler will prepare a draft revised plan including the above, which can be further revised as needed during the Board meeting.
3. Board development
 - a. Review statewide EMS agency survey – Mr. Chandler distributed the summary results of the first annual statewide EMS agency survey. He indicated that OEMS has agreed to provide the results for just the EMS region, so he will be able to provide a side-by-side comparison of the region and state results. The committee briefly reviewed and discussed the survey results.
 - b. Discuss future board development topics – Members discussed potential board development topics. The consensus that sharing among board members, with their

levels of experience, will enhance board member education. It was also agreed that board meetings typically leave participants with a feeling of accomplishment, and this should be encouraged. Presentations should continue to focus on performance improvement and on any topic subject to an upcoming board decision. It was mentioned that a talk by Karen Remley, MD, former state Health Commissioner and now at EVMS, might be useful for the board.

4. With no additional business, the meeting adjourned at 3:30 pm.

Minutes prepared by Jim Chandler

SWOT Analysis

Strengths

Small dedicated staff
Frequent helpful information
Well organized and managed
Thorough – a lot of workgroups and committees
Plenty of opportunities for involvement and collaboration
Diversified region

Weaknesses

Lack of comparative operational data
Differences among operations
Not closing loop after initial data collection
Too many committees – not enough available participants, same ones showing up

Opportunities

Collect and publish operational data
Share resources
Standardize
Offer management training

Threats

Obamacare
Aging population
Severe hurricanes
Unfunded mandates