

Tidewater Emergency Medical Services Council, Inc.

Governance Committee

MINUTES - November 2, 2009

Present

George Yacus, Chesapeake, Chair
Robert Hundley, at-large
John Hoffler, Suffolk
Jim Chandler, Staff

1. Call to Order/Approve Minutes – Dr. Yacus called the meeting to order at 2:00 pm at the council office in Norfolk. A motion passed to approve the minutes of February 10, 2009. Chief Hoffler was welcomed as a new committee member and Mr. Chandler noted that no other board members volunteered for the committee following an email after the last board meeting.
2. Strategic EMS Plan – Mr. Chandler reviewed the council’s obligations for the state EMS contract related to annual review and reapproval of the strategic EMS plan. Members agreed to review the plan at this time and to make recommendations to the Board, and to guide the plan review process, during the Board meeting on December 10.
 - a. Mission Statement – seems ok as is
 - b. Vision – seems too long, and reflects what we are already doing. Considerable discussion and suggestions for a revised vision. Thoughts and keywords include: coordinate, quality patient care, emergency, patient, care, transportation, Eastern Shore, Southeast Virginia, helping, safer and healthier community, efficient, timely response, improve, promote quality, successful outcomes, protocols, training, drug and IV exchange system, awards, clearinghouse, recruitment and retention, planning, testing, “we don’t provide EMS, but we make it better”, etc. Recommend the following revised vision: “Timely response and skillful treatment with safe and rapid transport to definitive care.”
 - c. Revisions to strategic objectives –
 - i. 1.3 – need to inquire about advantages, opportunities for communities that instituted an EMS fellowship program.
 - ii. 2.1.1 - drop
 - iii. 3.3 and 3.4 – combine and reword to reflect need to examine regional EMS simulation training needs.
 - iv. Delete the “action plan”
3. Review Position Description, Plan future committee activities –
 - a. Position description reviewed and no changes recommended.
 - b. Agreed to repeat the board “self-assessment” survey, and to compare results with the 2007 survey.
 - c. Agreed to review the 2007 “organizational analysis” prepared for the Board by Horizons Consulting and determine if all recommendations have been satisfactorily addressed. Mr. Chandler will send it to members by email.

- d. Briefly discussed the “strategic dashboard” and encouraged completion of dashboard-related questions for 2009. Mr. Chandler will contact locality EMS representatives who have not yet responded.
4. Adjourn – The meeting adjourned at 3:45 pm.

Minutes prepared by Jim Chandler