

**TIDEWATER EMERGENCY MEDICAL SERVICES, INC.**  
**EMS PERFORMANCE IMPROVEMENT COMMITTEE MEETING MINUTES**

**Meeting Date:** March 9, 2017      **Meeting Location:** TEMS Office      **Chaired By:** Forrest Winslow  
**Begin Time:** 3:30 p.m.      **End Time:** 4:30 p.m.      **Minutes Submitted By:** Dessi Bradecich

**Members Present:** Jay Porter, Dessi Bradecich, Amy Smith- Peard, Amanda Pulley, Christy Budy, John Gosford, Tyler Kerr, David Baust, Mark Day, David Long and Thom Schwalenberg; **On the phone:** Greg DeYoung

Item (Project)	Discussion (Status)	Action Required	Barriers	By Whom/When
Introduction and Approval of Minutes	A motion was made to approve the Jan. 12, 2017 minutes as presented. The motion was seconded and was <b>approved</b> .	N/A	N/A	N/A
Pt. –Provider Safety Committee	<ul style="list-style-type: none"> <li>• The new Pt. –Provider Safety Committee will meet at 1530 on every second Thursday of every odd month. On the first Thursday of every odd month the committee leadership will have phone conference calls, for no more than an hour for discussions prior to the Committee meetings.</li> <li>• The time for the meetings 1530 was found to be convenient</li> <li>• Need more members other than John Gosford, Amanda Pulley, David Baust, Tyler Kerr</li> <li>• Once the members identified, they will begin to work on the Prevention of Medication Errors</li> <li>• Preliminary Leaders for the Pt.- Provider safety group were identified- Tyler Kerr Chair and David Baust</li> <li>• STEMI PI group Co-Chair with Forrest Winslow will be Amy Smith-Peard ( will work to get Sara Taylor from De Paul to Pt. provider Safety Group)</li> </ul>	<ul style="list-style-type: none"> <li>• Send Doodle poll to participants to decide on the time for the phone calls</li> <li>• Recruit EMS Education Rep- TCC Pharm Rep</li> <li>• In the next MOC meeting will Identify the PI Component and request dissemination about the need of pharmacy reps and education components</li> </ul>	N/A	<ul style="list-style-type: none"> <li>• Jay Porter</li> </ul>
EMS Plan	<ul style="list-style-type: none"> <li>• STEMI PI group needs to pull into EMS issues;</li> <li>• STEMI plan will come with agendas</li> <li>• Recruiting people who should be in the PI committees</li> <li>• Trauma PI- needs EMS Provider to work with Valeria as Co-chair</li> </ul>	<ul style="list-style-type: none"> <li>• Look at all sub committees and make sure the groups have all the required members</li> <li>• Create spread sheet</li> </ul>	N/A	<ul style="list-style-type: none"> <li>• Jay and Forrest will create the list</li> <li>• Dessi and Forrest will work on the database</li> </ul>
Medical Incidents Review	<p>A facility was placed on diversion and a Pt with BP 300/160; P124; RR36; SpO2 88% was diverted to SNGH. The SNGH ER MD sent a PI request for review of whether the diversion was appropriate considering the pt. was unstable.</p> <ul style="list-style-type: none"> <li>• Motion was made to refer to Portsmouth Fire for solution to the problem</li> </ul>	<ul style="list-style-type: none"> <li>• EMS PI, MOC and OMD to come up with a solution to the diversion problem</li> <li>• Letter drafted</li> </ul>	N/A	<ul style="list-style-type: none"> <li>• Forrest and Dr. Byars</li> </ul>

EMS PI Committee Minutes- 3-9-2017

Item (Project)	Discussion (Status)	Action Required	Barriers	By Whom/When
Use of tourniquets				
Medication errors				
New Business				
Roundtable	▲ ▲ ▲ ▲ ▲	N/A		N/A
Next Meeting	Next Provider Patient Safety PI Committee will meet on May 11, 2017 at 1530 at TEMS	N/A	N/A	N/A

