

**TIDEWATER EMERGENCY MEDICAL SERVICES COUNCIL, INC.
EDUCATION & TRAINING COMMITTEE MEETING MINUTES**

Meeting Date: October 18, 2017

Meeting Location: HRPDC Room A/B

Chaired By: Ray Willet

Begin Time: 9:30 a.m. **End Time:** 11:30 a.m. **Minutes Submitted By:** David Long

Members Present: David Long, Dell Brooks, Debbie Brennaman, Jason Ambrose, Christie Budy, Ray Willet, Amanda Pulley, Terri Christman, and Jim Chandler

Item	Discussion	Action Required	By Whom/When
Introductions	A brief introduction that allowed for members attending to introduce themselves and the agency they represent to the committee.	N/A	N/A
Committee Minutes	Review and approval of previous meeting minutes	N/A	N/A
EMS Educational Programs	a. October 30 – EMS Quarterly – EVMS Cadaver & Simulation Lab – a reminder of the upcoming event a few vacancies remain in the afternoon session.	N/A	N/A
	b. Quarterly CEU Schedule for 2018 – Following discussion, it was recommended that this not be referred to as CEU training. Additionally, it was recommended that the training be unique, possibly involve guest presenters, no less than four hours but no greater than eight, and include lunch. There was also discussion regarding the training be presented on two consecutive days to allow for shift work. Next step, present possible dates, topics, and time frames. The committee asked if it was possible to obtain analytics from EMS Symposium (what classes were well attended).	Inquiry	Long/Coulling
	c. EMS CE & Auxiliary courses update – Jim Chandler provided an update regarding EMS CE and auxiliary courses, which included specifics on the contract the council has with the state.	N/A	N/A
Medical Operations Committee Initiatives	a. Nothing to report/discuss	N/A	N/A
Operational Medical Directors Initiatives	a. Sanctioning exam – discussion regarding categorizing the test questions. Christie Budy (VBEMS) volunteered (voluntold) to categorize the questions. Additionally, validation of the test bank was discussed. During the August 2018 meeting, Navy Regional Mid-Atlantic offered to assist with test validation using paramedics outside the Hampton Roads region.	<i>Completed</i>	Budy
	b. Regional Medical Protocols – a great deal of discussion regarding the “review” process. Committee members would like to have a three year review schedule (possible color coding), with the comprehensive review occurring every third year. It was also recommended to include either the review date or the effective date of the protocol. The committee also discussed the concepts of “triggers” for protocol review, such as drug shortage or a drug change (added or removed). Chair, Ray Willet will present at the next MOC meeting	Draft review schedule	Long
Performance Improvement Initiatives	a. Time Sensitive Emergencies – The PI committee has asked the E&T committee to develop a Scene Time Education/Awareness program.	Specifics to follow	??
New/Unfinished Business	a. Appoint co-chair: defer to next meeting. Identify committee members; two new members identified – Jason Kinlaw, Navy Region Mid-Atlantic and John Walker, Norfolk Fire-Recue	Appoint Co-chair	Committee

TMES Education & Training Committee Meeting Minutes

Item	Discussion	Action Required	By Whom/When
Roundtable	b. Regarding scholarships, Jason Ambrose provided information regarding the application and payment processes of these students and impact on agencies.	N/A	N/A
Next Meeting	The Education & Training Committee meeting will be held on November 15, 2017 at the TEMS Office at 9:30am.	N/A	N/A